

Objective, Program, Project, Activity	Weight Allocation	PERFORMANCE INDICATORS (Quantity, Quality, Timeliness)	ACTUAL ACCOMPLISHMENTS (Quantity, Quality Timeliness)	RATING					Weighted Average (Weighted Average Weight Allocation)	RE	
				Qn	QI	T	Ave				
Support Functions											
Prepared a Procurement Program and Project management (PPM) plan and assisted in the preparation of the Work Financial Plan.	10%	Prepared a Procurement Program and Project management (PPM) plan and assisted in the preparation of the Work Financial Plan.	Qty: 3 out of 3: Prepared Indicative PPM/P for CSE and Non-CSE FY 2024 ; Qty: 100% accurately assisted, prepared and submitted; Timeliness: Prepared and submitted 4 days before the deadline or on the deadline	5.00000	5.00000	3.00000	4.33333	0.43333			
	2%	As the need arises, 100% active participation on meetings, training and seminar per schedule with submitted feedback report if necessary; Within 5 days after the last day of attendance.	Qty: 5 out of 5: Attended and participated meetings, trainings/seminars/workshop Qty: 100% Attended and actively participated the meetings, trainings/seminars/workshop per schedule; Timeliness: Accomplished and approved 2 days before the set deadline or earlier.	5.00000	5.00000	4.00000	4.66667	0.09333			
TOTAL WEIGHT ALLOCATION:				100%							
Comments/Recommendations:				FINAL RATING							
Prepared by:				ADJECTIVAL RATING							
Prepared by: JANICE JULIANO Administrative Officer II				Date: 5/3/23							
Recommending Approval: JOSELYN R. BRIONES Administrative Officer II				Date: 8/03/2023							
Recommending Approval: MANUEL F. MENDOZA Accountant II				Date: 08/03/2023							
Recommending Approval: CHRISTINE JANE J. SALES Accountant II				Date: 6/3/23							
Recommending Approval: JOBELLES S. ROSTATA Chief, Accounting Division				Date: 8/3/23							
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