

May 17, 2024

MOISES NEIL V. SERIÑO

VP for Planning, Resource Generation & Auxiliary Services
Visayas State University
Visca, Baybay City, Leyte

Dear Sir,

Good day!

I am reaching out to you regarding the posting for the **PROJECT DEVELOPMENT OFFICER I** position listed recently on jobs.vsu.edu.ph. I have great interest in this position and would appreciate it if you consider me as a candidate for the role.

I graduated from **Visayas State University** last **August 2022** and obtained my degree in **Civil Engineering** majoring in **Structural Engineering**. My time at the university has acquainted me with a wide range of hard skills needed to be a competent engineer. I have been exposed to different engineering software and have been chosen to participate in a two-week online workshop regarding engineering innovations at the **Asian Institute of Technology (AIT)**. Aside from the academe, as a student, I have been actively searching for part-time jobs. Even with juggling two jobs during my senior year in college, I was still able to graduate on time all the while being able to learn a set of soft skills including teamwork, time management, critical thinking, and pressure management, and have been commended for being a fast learner and for working under minimal supervision.

I have recently passed the **Civil Engineering Licensure Examination** last **April 2023**. While I was searching for jobs, I applied for trainings online namely the **AISC Steel Detailer Training Series** and **SDS2 Online Basic Training** in hopes of expanding my knowledge in my field of interest which is Structural Engineering.

Currently, I am working as a **Quantity Surveyor** since September 2023 in **SKAFF Construkt, Inc.** for the project **Plantwide Structural Repair 2023** of PASAR Corporation. As a QS Engineer in the early phase of the project, I have greatly contributed to the progress of our project through the cutting lists that I have created for the fabrication shop. Even with my short tenure at my current company, I have amassed significant knowledge and experience in the construction industry and I intend to dedicate myself for continuous learning and grow professionally as a civil engineer, accepting challenges along the way.

I appreciate your time in reviewing this letter and hope to hear from you soon. Should you have any questions or need any further information, please do not hesitate to contact me.

Sincerely,


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