

Myra Mae Cornico  
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**July 22, 2024**

Andrew A. Mazo  
Director, Institute of Human Kinetics  
Visayas State University  
Visca, Baybay City, Leyte

With Regards,

Here with, I send an application letter and resume in response to your Facebook post, Friday, July 19, 2024.

I am writing this letter to apply for the position of part-time instructor at the Institute of Human Kinetics, Visayas State University.

My name is Myra Mae Cornico, a graduate of Bachelor of Physical Education in Visayas State University and I firmly believe that I will be a good addition to your teaching staff. I am confident that my skills, passion in teaching and experience for two semesters in the institute would make a great contribution and made me an ideal candidate for the position.

I would appreciate the opportunity to discuss my qualifications in greater detail with you in person at your earliest convenient. My resume is attached for your review.

Thank you for hearing my candidature. I hope to hear from you soon.

Sincerely,

  
**MYRA MAE CORNICO**  
*Applicant*