

# KRISTEL JEAN P. METRA

## CIVIL ENGINEER

I'm newly registered Civil Engineer with three months experience in construction field, managing projects and estimating during my On-the-Job Training in construction company. Comfortable working independently and committed to provide high-quality service.



### EXPERIENCE/TRAININGS

#### SEPTEMBER 2024

##### **TESDA Online Program**

Receiving and Responding to Workplace Communication  
Participating in Workplace Communication  
Microsoft Digital Literacy  
Drafting Architectural Lay-out & Details  
Preparing Computer-Aided Drawings

#### JULY 2024

##### **Philippine Institute of Civil Engineers- Leyte Chapter Seminar**

Philippine Institute of Civil Engineers-Leyte  
Chapter Member

- Uphold the standards, ethics and practices as Civil Engineer.

#### JANUARY 2023

##### **Ideal Builders Development Corporation**

On-the-Job Trainee

- Develop and execute comprehensive construction strategies.
- Lead, supervise and manage a project to integrates professionalism and adequate completing the tasks or deadlines.
- reading plans, estimates and site inspection.
- Attend weekly coordination meeting and monthly reports.

### REFERENCES

<b>Engr. Raymart Bulagsac</b> SLSU Instructor Phone: 09155855318	<b>Engr. Rec Alfonso Cinco</b> SLSU Head Department Phone: 09173286926
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### CONTACT



+69675480223



krisjeanmetra11@gmail.com



Flordeliz, Macrohon, Southern Leyte

### EDUCATION

#### 2019-2023

**Southern Leyte State University- Main**  
Bachelor Science in Civil Engineering

#### 2017-2019

##### **The College of Maasin**

Science Technology Engineering and  
Mathematics

#### 2007-2013

##### **Flordeliz Elementary School**

### SKILLS

Microsoft Word, Excel and PowerPoint  
Basic AutoCAD  
Project Management  
Time Management  
Effective Communication  
Critical Thinking  
Leadership

### LANGUAGES

English  
Bisaya  
Tagalog