



Holy Name University

Office of the Registrar
City of Tagbilaran

Re-Accredited:
Philippine Accrediting
Association of
Schools, Colleges and
Universities (PAASCU
- 1987) as certified to
by the Federation of
Accrediting Agencies
of The Philippines
(FAAP)

Granted:
Autonomy Status per
CHED Memo Order
No. 32, Series of 2001

Official Transcript of Records

Personal Data

Name **SAGARAL, EMELITA Apit**
Birth Date **23 Oct 1981**
Birth Place **CALVARIO, LOAY, BOHOL**
Gender **Female**
Religion **ROMAN CATHOLIC**
Citizenship **Filipino**
Parent/Guardian **MR & MRS FRANCISCO SAGARAL**
Address **POB. IBABAO, LOAY, BOHOL**

Record of Preliminary Education

Completed:	Name of School	School Year
Primary	Loay Central Elem School	1991-1992
Intermediate	Loay Central Elem School	1993-1994
Secondary	Holy Trinity Academy	1997-1998

Course : **Bachelor of Science in Commerce Major in Management**

COLLEGIATE RECORD

School Term & Course No.	Descriptive Title	Final Rating	Units
1st Semester S.Y. 1998 - 1999 Divine Word College of Tagbilaran			
BUSN MATH0	Elements of Business Mathematics	2.5	(3.0)
COLL OR	College Orientation	1.3	(2.0)
ECON 1	Principles of Economics W/ Agr. Ref & Cons Ed	2.2	3.0
ENGL PLUS	Engl Lang. Prof. For Coll. Freshmen	1.4	(3.0)
FIL 1	Sining Ng Pakikipagtalastasan	2.1	3.0
FIN 1	Principles of Money, Credit & Banking	2.3	3.0
HIST 1	Philippine History	1.9	3.0
PE 1	Physical Fitness	1.3	2.0
PSYCHO 1	General Psychology W/ Drug Abuse	1.7	3.0
REED 1	Fundamentals of Catholic Faith	2.0	(3.0)
TYPG 1A	Fundamentals of Typewriting	1.9	(3.0)
2nd Semester S.Y. 1998 - 1999 Divine Word College of Tagbilaran			
ACCTG 1	Elementary Accounting	2.1	6.0
ECON 2	Micro Economics	2.2	3.0
ENGL 1	Communication Arts & Skills I	1.8	3.0
FIL 2	Pagbasa At Pagsulat Ng Ibat-Ibang Disiplina	1.4	3.0
FIN 2	Business Finance	2.8	3.0
MATH 1	College Algebra	2.2	3.0

Grading System 1.0-1.5 Excellent; 1.6-2.0 Very Good; 2.1-2.5 Good; 2.6-3.0 Passed; 5.0 Failure; must repeat; WD - Withdrawn Subject;
DR - Dropped; INE - Incomplete Examination; INC - Incomplete Requirement; NG - No Grade; NA - Never Attended

Date: **17 March 2002**

Prepared by: **CLEOFE FULLIDO**

MRS. PRUDENCIA A. MONDRAGON
Registrar

Checked by: **CLEOFE FULLIDO**



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2nd Semester S.Y. 1998 - 1999 Divine Word College of Tagbilaran			
PE 2	Fundamentals in Rhythmic Activities	1.8	2.0
REED 2	Church & Sacraments	1.6	(3.0)
TPPG 2A	Speed Building	1.3	(3.0)
1st Semester S.Y. 1999 - 2000 Divine Word College of Tagbilaran			
ACCTG 2	Partnership & Corporation Accounting	2.5	3.0
ENGL 2	Communication Arts & Skills 2	1.8	3.0
MATH 2C	Mathematics of Investments	2.7	3.0
MGT 1	Business Organization & Management	1.8	3.0
MKTG 1	Principles of Marketing	2.3	3.0
NAT SCI 1	Physical Sci W/ Energy Conservation	2.2	3.0
PE 3	Individual/Dual Sports	1.8	2.0
PHILO 1	Logic	2.3	3.0
2nd Semester S.Y. 1999 - 2000 Divine Word College of Tagbilaran			
ENGL 14	Business English & Correspondence	1.7	3.0
ENGL 31	Speech & Oral Communication	1.9	3.0
MGT 2	Management of Small Busn Incl Entrepreneurshi	1.6	3.0
NAT SCI 2	Biological Science W/ Nut., Cons of Nat Res.	1.5	3.0
PE 4	Team Sports/Games	1.4	2.0
PHILO 2	Philosophy of Man	1.6	3.0
POL SCI 2	Phil Government Under The New Constitution	1.9	3.0
REED 3	Christian Morality	2.6	(3.0)
SOC SCI A	Rizal & His Writings	1.5	3.0
1st Semester S.Y. 2000 - 2001 Divine Word College of Tagbilaran			
ACCTG 3	Theory of Accounts	2.3	3.0
ENGL 3	Advanced English Grammar and Composition	1.7	3.0
MATH 3C	Business Stat W/ Demography	2.5	3.0
MGT 5A	Office Management	1.5	3.0
REED 4	Marriage & Family Relations	1.8	(3.0)
TAX 1	Individual & Corporate Income Taxes	2.2	3.0
2nd Semester S.Y. 2000 - 2001 Divine Word College of Tagbilaran			
BM 1	Ms Word/ Ms Excel	1.2	(3.0)

Grading System 1.0-1.5 Excellent; 1.6-2.0 Very Good; 2.1-2.5 Good; 2.6-3.0 Passed; 5.0 Failure; must repeat; WD - Withdrawn Subject;
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Prepared by: **CLEOFE FULLIDO**

Date: **17 March 2002**

Checked by: **CLEOFE FULLIDO**

MRS. PRUDENCIA A. MONDRAGON
Registrar

NOT VALID WITHOUT
SEAL



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COLLEGIATE RECORD

School Term & Course No.	Descriptive Title	Final Rating	Units
2nd Semester S.Y. 2000 - 2001 Divine Word College of Tagbilaran			
HBO	Human Behavior in Organization	2.9	3.0
LAW 1	Obligations & Contracts	1.9	3.0
MATH 4C	Quantitative Techniques in Business	2.5	3.0
MGT 3A	Public Relation Management	2.4	3.0
MGT 4A	Personnel Management	2.2	3.0
MGT 7A	Production Management	2.7	3.0
MGT11A/B9	Busn Ethics & Social Responsibilities	1.9	3.0
Summer 2001 Divine Word College of Tagbilaran			
LAW 2	Partnership & Corporation Law	2.2	3.0
LAW 3	Negotiable Instruments Law	2.4	3.0
PHILO 3	Ethics	1.2	3.0
1st Semester S.Y. 2001 - 2002 Divine Word College of Tagbilaran			
BM 2	D'Base	1.9	(3.0)
BUSN 3	Elements of Salesmanship	1.9	3.0
BUSN 4A	Business Research 1	1.8	3.0
ECON 12	Economic Development of The Phils W/ Fam Plng	2.5	3.0
FIN 9/MGT6	Financial Institution Management	2.6	3.0
MGT 8	Marketing Management	2.4	3.0
MGT10/B11	Business Policy	2.9	3.0
TAX 2	Transfer Taxes	2.9	3.0
2nd Semester S.Y. 2001 - 2002 Divine Word College of Tagbilaran			
BUSN 4B	Business Research 2	1.8	3.0
BUSN 5	Principles of Advertising	1.6	3.0
MGT 13	Management Information System	2.5	3.0
SEMINAR	Seminars and Updates	2.1	3.0

GRADUATED:

March 23, 2002 from the Four-year course in Commerce leading to the degree of
BACHELOR OF SCIENCE IN COMMERCE (BSC) major in Management. A PAASCU
Accredited-Exempted from Special Order by virtue of the autonomy status in
accordance with CHED Memorandum Order No. 32, series of 2001.

----- End of Student's Records -----

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REMARKS: FOR EMPLOYMENT PURPOSES

Prepared by: **CLEOFE FULLIDO**

Date: **17 March 2002**

MRS. PRUDENCIA A. MONDRAGON
Registrar

Checked by: **CORAZON MASAMAYOR**

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