



August 17, 2022

Elizbeth S. Quevedo, PhD., RCh
Department Head
Department of Pure and Applied Chemistry
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Quevedo,

Good Day!

I am a fresh graduate student from the Visayas State University with a degree on Bachelor of Science major in Chemistry. It is in my best interest to work in a chemistry laboratory and fieldwork involving data collection and interpretations. I happened to have heard about the job hiring for the vacancy of Part-Time Instructor from a friend, instructor and staffs of the Department of Pure and Applied Chemistry of VSU – Baybay. I intend to apply for this position to gain valuable job experience as well as to impart my knowledge and guidance to the students in VSU. As a person who is well-versed in laboratory activities and practices, I am confident that my skills and knowledge fit the needed appropriate competencies for the said vacant position.

The Visayas State University is a learning institution recognized for producing competent manpower in science and technology as well as aspiring leaders. And it would be a great honor to be able to stand along and garner experiences with the professors and instructors who trained those students to be an accomplished graduate.

Nevertheless, I would be looking forward to being interviewed for the position in your department. Attached with this letter is a copy of my resume with my contact information within. Thank you for taking the time to read this letter.

Sincerely,

Jude Israel

