



**VISAYAS**  
STATE UNIVERSITY



**VSU Integrated High  
School/College of Education**  
Visca, Baybay City, Leyte, 6521-A  
Tel: 563-7027  
Email:  
Website: [www.vsu.edu.ph](http://www.vsu.edu.ph)

July 1, 2021

**EDGARDO E. TULIN, PhD**

President

Visayas State University

ViSCA, Baybay City, Leyte

Thru: **SHALOM GRACE C. SUGANO, PhD**  
Principal, VSUIHS

Sir:

I am applying for an Instructor Position for Business and Management in the Visayas State University Integrated High School. I completed my Master of Management, Major in Business Management at VSU in 2018. I have also completed 18 units in Professional Education. Since June of 2016, I was handling Economics & Current Events for the Grade 10 students in the Junior High School and also handling Organization and Management, Principles of Marketing and Entrepreneurship in the Senior High School. I am also affiliated with the College of Management and Economics in the Department of Business and Management and teaching major subjects like Mgmt114 Introduction to Entrepreneurship, Mgmt 139 Management of Small-Scale Enterprise and Entrep 11 The Entrepreneurial Mind. My work experienced in the corporate world (10yrs in Pfizer Inc. and 2 yrs in Nestle Inc.) and my first-hand experience being an Entrepreneur myself, have contributed greatly in my teaching. This can be seen in the past 5 years in the way I impart my knowledge and share my experiences to my class. Moreover, I consistently got an outstanding rating in every Teaching Performance Evaluation in the past 5 years of teaching.

On top of my teaching obligation, I have proven to be an asset to VSUIHS. I was able to come up with the building plan and design for the upcoming senior high building within 1 month in order to meet the deadline given to me. I was also able to propose and made sure that the VSUIHS faculty room was created which is now functional and very useful. At the same time, I sphere headed the request and installation of the High Definition CCTV cameras in VSUIHS which is already operational at present. Furthermore, I was instrumental in the creation of the admission policy and having it approved by UADCO for the approval of the APB. I also share my expertise as resource person whenever there are seminars held at the Technology Business Incubator of VSU. I am also the Basketball Coach of the VSUIHS Bison Basketball Men who were able to win the Baybay City meet last 2019. Moreover, I am part of the ViSCA Educational Foundation Inc. Board as Business Manager for the past 3 years.

Hoping to continually serve and share my expertise to my beloved Alma matter.

Very truly yours,

**ANTHONY LAMBERT**

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**Vision:** A globally competitive university for science, technology, and environmental conservation

**Mission:** Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.