

KIM BRIAN M. LINA

📍 Santa Margarita, Hilongos, Leyte

☎ 09651652804

@ kim.lina@vsu.edu.ph

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Kim Brian Lina
Santa Margarita Hilongos, Leyte
09651652804
kim.lina@vsu.edu.ph

Department of Liberal Arts and Behavioral Sciences
Visca, Baybay City, Leyte

Dear Ma'am Maria Vanessa E. Gabunada,

Good day, Ma'am!

I am interested in reapplying for a Part-time Instructor position in the department. As an education graduate major in Social Studies with nine months of teaching experience, I believe that I am fitting for this teaching position.

I have read the job description, and the skills, qualities and experiences I possess that are a match for the job, include;

- ✓ Knowledgeable of the use of microsoft application (MS Word, PowerPoint, Excel)
- ✓ Flexible, Adaptive and Self Motivated
- ✓ Created lesson plans and instructional materials
and conducted online and face to face classes

I would love to continue working in the department because I want to further enhance the sets of knowledge and skills I have. I believe I can contribute in the institution with the quality of service I can offer. Teaching is my passion and aspiration in life and I wanted to continue doing so for myself and also for the department. Within the few months of working here, I did not only improve but also adapted on the working environment which makes it easier for me perform well.

I would appreciate the opportunity to discuss my qualification in detail in person at your earliest convenience.

Sincerely,

Kim Brian M. Lina