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Dr. Ma. Vanessa E. Gabunada
Head, Department of Liberal Arts and Behavioral Sciences
Visayas State University
Visca, Baybay City, Leyte 6521

Dear Dr. Gabunada,

I am interested to apply as a part-time instructor at the Department of Liberal Arts and Behavioral Sciences (DLABS). I believe that my four-year English language studies has prepared me to become a good college instructor. Throughout my studies, I have developed a good communication toward my classmates, able to assist few of them in times when they do not feel quite sure of what they are doing, quality outputs, and soon-to-be-done undergraduate thesis. I am impressed by the DLABS faculty members' commitment to teaching students, as shown through their many outstanding achievements.

As of this time, I am yet to have any working experience relevant to this position as a part-time instructor. However, classroom activities such as reporting is something that has boosted my abilities and interest to pursue such career. This experience helped me learn how to establish rapport when interacting with students during discussions. This also helped me realize to be artistic when it comes to presentation preparation and activity selection so that they will be more engaged in my lesson discussion. I aim to use these skills to become a good educator and become part of the student's learning and growth while helping to continue the quality education offered by this department.

I am confident that my skills and love for teaching have prepared me for this role at DLABS. I will be more eager to immerse it myself and learn the culture of teaching. I choose to pursue this job because I believe it is an everyday learning.

Thank you for your time and consideration. I am looking forward to learning more details about this position and this department, and how my qualifications align with the department's educational program.

Sincerely,

ARCHIE TORNO