

January 11, 2025

Subject: **Letter of Intent**

Greeting in the name of our Lord!

I would like to express my intention of applying for the part-time lecture position in your institution . With my six years of experience in the academe, I was able to master my teaching craft. I can become a contributor in the excellence of your institution.

I was employed in Saint Michael Academy where I handled MAPEH subject for junior high school and Physical Education for SHS. During my stint in San Sebastian College-Recoletos, Manila where aside from teaching Physical Education subject, I also taught Media Information Literacy, Information Communication Technology, and Personality Development in the senior high school department. And my three years of experience as special lecturer in the University of Eastern Philippines molded my ability to communicate complex information in an understandable way student can easily comprehend without compromising the standards of education. I distinctively applied strategies and methodologies to different types of students, documented all lessons, organized healthy group discussions, and mentored troubled students. Moreover, I also choreograph social dances, direct a musical play, and a little knowledge about coaching and training in basketball. I once part in the casts of three musical plays in Northern Samar namely Sino Ka Ba, Jose Rizal? Battle of Catubig, and Bata-Batuta. My interest in the field of performing arts played a vital role in choosing the school mentioned above.

My strong initiative and organizational skills, combined with my ability to integrate the use of technology in my instruction will immediately make a noticeable impact on your school's education standards.

Respectfully yours,

Mark Johnson M. San Juan, LPT
Part-Time Lecturer Applicant

