



OFFICIAL TRANSCRIPT OF RECORDS

Entrance Data
Date/Semester admitted: 1st Trimester, 2021-2022
Category : Transferee
Diploma/Title/Degree: Not Applicable
High School/College: Franciscan College of the Immaculate Conception, Baybay, Leyte, Incorporated
Date graduated/last attended: 1st Semester, 2019-2020
NCEE Rating: N/A Year Taken: N/A
S.O. No.: N/A
Date: N/A

Name : CERNA, ELLEN, JAROGON
Student No. : 2021-55044 Sex assigned at birth: Female
Date & Place of Birth: 22 September 1996 – Baybay, Leyte
Father’s Name : Cerna, Eleuterio M.
Mother’s Name : Jarogon, Amalia I.
Degree/Title/Course:

MASTER OF EDUCATION (CHEMISTRY),
with distinction, 21 AUGUST 2023

COLLEGIATE RECORD

Course Number	Course Title	Grades		Credits
		Final	Re-exam Completion	
	Records from the University of the Philippines Cebu are on page 6. Entrance credentials show last enrollment in: FRANCISCAN COLLEGE OF IMMACULATE CONCEPTION, BAYBAY, LEYTE, INCORPORATED Summer, 2018 First Semester, 2019-2020 A certified copy of the Official Transcript of Records from the above school is attached on page 2-5.			

Continued on page 2. Transcript guide on pages 7-8.

Remarks:	for employment
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Checked by: V. Tomayao
Printed by: J. Omoloy
Date Issued: 25 January 2024

Date: 29 January 2024
Date: 25 January 2024

DHONG IHEL K. GOM-OS
University Registrar

UPCBB0023210



OFFICIAL TRANSCRIPT OF RECORDS

Date: August 13, 2021

<i>School</i>	<i>Year</i>
<i>Preliminary Graduation</i>	
<i>Primary:</i>	
<i>Intermediate: Hibunawan Elem. Sch.</i>	<i>2009</i>
<i>Secondary: Baybay Nat'l. High Sch.</i>	<i>2013</i>

Remarks: COPY FOR: UNIVERSITY OF THE PHILIPPINES CEBU 12/05/22

OFFICIAL GRADES: 1.0 (Superior); 1.1-1.5 (Very Good); 1.6-2.0 (Satisfactory); 3.0 (Poor); 5.0 (Failed)
INC(Test or assignment lacking); "W"- withdrawn; "DR"- Dropped.

SISTER MARIA ISABEL ARNAIZ, OSF
Registrar

UNIVERSITY OF THE PHILIPPINES CEBU
Office of the University Registrar

CERTIFIED TRUE COPY

DHONG HEEY K. GOM-OS
University Registrar

Date: 29 January 2024



Franciscan College of the Immaculate Conception, Baybay, Leyte, Incorporated
Baybay City, Leyte

Name of Student: CERNA, ELLEN J.
Course and Year: MASTER OF ARTS IN EDUCATION (M.A.ED.)

Page No. 4

Republic of the Philippines
SAINT MICHAEL COLLEGE OF HINDANG, LEYTE, INC.
A. Bonifacio St., Poblacion II, Hindang, Leyte

OFFICIAL TRANSCRIPT OF RECORDS

Last Name		First Name		Middle Initial													
CERNA		ELLEN		J													
Course No.		COLLEGIATE RECORD DESCRIPTIVE TITLE		GROUP DISTRIBUTION													
		Final	Re-ex	Credits	I	II	III	IV	V	VI	VII	VIII	IX	X	XI	XII	
CHEM	198	RESEARCH PLAN. & MANUSCRIPT PREP	1.00		3.0												
CHEM	200	UNDERGRADUATE THESIS	S		IN PROGRESS												
MATH	113	ANALYTICAL GEOMETRY AND CALCULUS II	INC	3.00	5.0												
MICR	22	GENERAL MICROBIOLOGY	2.00		3.0												
<u>2016-2017, 1st Semester</u>																	
CHEM	113	INORGANIC CHEMISTRY II	1.75		3.0												
CHEM	151	PHYSICAL CHEMISTRY I	2.75		5.0												
CHEM	153	COMPUTATIONAL CHEMISTRY	1.75		3.0												
CHEM	161	ENVIRONMENTAL CHEMISTRY	1.50		3.0												
CHEM	200	UNDERGRADUATE THESIS	S		IN PROGRESS												
<u>2016-2017, 2nd Semester</u>																	
CHEM	152	PHYSICAL CHEMISTRY II	2.50		5.0												
CHEM	162	DEVELOPMENTAL IN CHEMISTRY	1.25		3.0												
CHEM	172	INDUSTRIAL CHEMISTRY	2.75		3.0												
CHEM	199	UNDERGRADUATE SEMINAR	1.50		1.0												
CHEM	200	UNDERGRADUATE THESIS	1.25		6.0												
THESIS:																	
PHYSICO-CHEMICAL QUALITY OF OZONE-TREATED GROUNDWATER FROM THE HIBUNAWAN, BAYBAY CITY, LEYTE																	
GRADUATED ON JUNE 14, 2017 WITH THE DEGREE OF BACHELOR OF SCIENCE IN CHEMISTRY (BSCHEM) AS PER VSU BOARD OF REGENTS RESOLUTION NO. 17, S. 2017 DATED APRIL 27, 2017																	
"SAINT MICHAEL COLLEGE OF HINDANG, LEYTE, INC - Hindang, Leyte"																	
PROFESSIONAL EDUCATION UNITS																	
<u>2017-2018, 2nd Semester</u>																	
PROF.ED	13	ASSESSMENT OF LEARNING 2	1.2		3												
PROF.ED	8	THE CURRICULUM DEVELOPMENT	1.4		3												
PROF.ED	14	EDUCATIONAL TECHNOLOGY 2	1.3		3												
PROF.ED	5	THE TEACHING PROFESSIONAL	1.2		3												
PROF.ED	12	PRINCIPLES OF TEACHING 2	1.2		3												
<u>2018-2019, 1st Semester</u>																	
PROF.ED	16	GUIDANCE AND COUNSELING	1.5		3												
PROF.ED	2	FACILITATING LEARNING	1.5		3												

TRANSCRIPT CLOSED																	
Grading System:																	
1.0 - 85 - 100%	1.5 - 80%	2.0 - 65%	2.5 - 60%	3.0 - 75%	Page 3												
1.1 - 86%	1.6 - 81%	2.1 - 64%	2.6 - 70%	3.0 - 74% Below	Inc - Incomplete												
1.2 - 87%	1.7 - 82%	2.2 - 63%	2.7 - 78%		W - Withdrawn												
1.3 - 88%	1.8 - 83%	2.3 - 62%	2.8 - 77%		Dr - Dropped												
1.4 - 89%	1.9 - 84%	2.4 - 61%	2.9 - 76%		NG - No Grade												

Note: This transcript of record is considered original when it bears the seal of the College and the original signature of the Registrar. Any erasure or alteration made on this copy renders the whole transcript invalid.

Remarks: **GRANTED TRANSFER CREDENTIAL**
Date Issued: **May 23, 2019**

Not Valid
without Seal

MAYBELLE Y. ALBASA
School Registrar

Prepared by: ROSA NERI J. GOLES

SISTER MARIA ISABEL ARNAIZ, OSF
Registrar

Remarks: **COPY FOR: UNIVERSITY OF THE PHILIPPINES CEBU**
Date Issued: **August 12, 2021/O.R. #288710**
NOT VALID WITHOUT SEAL

Date of Recommendation _____
Effective date of Graduation _____

UNIVERSITY OF THE PHILIPPINES CEBU
Office of the University Registrar
CERTIFIED TRUE COPY

DHONG FIEL K. GOM-OS
University Registrar
Date: **29 January 2024**



Franciscan College of the Immaculate Conception, Baybay, Leyte, Incorporated
Baybay City, Leyte

Name of Student: CERNA, ELLEN J.
Course and Year: MASTER OF ARTS IN EDUCATION (M.A.ED.)

Page No. 3

Republic of the Philippines
SAINT MICHAEL COLLEGE OF HINDANG, LEYTE, INC.
A. Bonifacio St., Poblacion II, Hindang, Leyte

OFFICIAL TRANSCRIPT OF RECORDS

Last Name		First Name		Middle Initial													
CERNA		ELLEN		J													
Course No	COLLEGIATE RECORD DESCRIPTIVE TITLE		Final	Re-est	Grades	GROUP DISTRIBUTION											
						I	II	III	IV	V	VI	VII	VIII	IX	X	XI	XII
SCSC	15	PHILIPPINE HISTORY	1.00		3.0												
SOCL	11	SOCIETY AND CULTURE (WITH FAMILY PLANNING)	1.00		3.0												
STAT	21	ELEMENTARY STATISTICS	1.75		3.0												
PHYED	12	RECREATIONAL GAMES, RHYTHMIC ACTIVITIES & DANCE	1.00		2.0												
NSTP	12R	RESERVE OFFICERS TRAINING CORPS (ROTC)	2.00		3.0												
2014-2015, 1st Semester																	
CHEM	111	THERMOCHEMISTRY & CHEMICAL EQUILIBRIA	2.50		3.0												
CHEM	125	ORGANIC CHEMISTRY I	2.75		5.0												
ENGL	21	INTRODUCTION TO LITERATURE	1.50		3.0												
MATH	112	ANALYTIC GEOMETRY & CALCULUS I	INC	3.00	5.0												
PHYS	11	GENERAL PHYSICS	2.25		4.0												
PHED	13	TEAM SPORTS	1.50		2.0												
2014-2015, 2nd Semester																	
CHEM	126	ORGANIC CHEMISTRY II	2.50		5.0												
CSCI	21	INFORMATION & COMM. TECH. CONCEPTS & SKILLS	1.25		3.0												
FILI	11	KOMUNIKASYON SA AKADEMIKONG FILIPINO	1.50		3.0												
HUMA	11	INTRODUCTION TO HUMANITIES	1.50		3.0												
PHIL	11	INTRODUCTION TO PHILOSOPHY AND ETHICS	1.50		3.0												
PHYS	12	COLLEGE PHYSICS	2.50		3.0												
PHYED	14	INDIVIDUAL-DUAL SPORTS	2.00		2.0												
2015, Summer																	
CHEM	31	BIOCHEMISTRY	1.50		3.0												
CHEM	31A	BIOCHEMISTRY LABORATORY	1.25		2.0												
2015-2016, 1st Semester																	
CHEM	127	ORGANIC CHEMISTRY III	2.00		3.0												
CHEM	145	ANALYTIC CHEMISTRY I	2.00		5.0												
CS	134	PRINCIPLES OF COMPUTER PROGRAMMING	3.00		3.0												
FILI	12	PAGBASA AT PAGSULAT TUNGO SA PANANALIKSIK	1.25		3.0												
SCSC	16	LIFE AND WORKS OF RIZAL	1.50		3.0												
SCSC	24	POLITICS AND GOVERNANCE (WITH PHILIPPINE CONSTITUTION)	2.00		3.0												
SPCH	11	SPEECH COMMUNICATION	1.50		3.0												
2015-2016, 2nd Semester																	
CHEM	112	INORGANIC CHEMISTRY I	2.50		4.0												
CHEM	146	ANALYTICAL CHEMISTRY II	2.25		5.0												

Grading System:

1.0 - 95 - 100%	1.5 - 80%	2.0 - 65%	2.5 - 50%	3.0 - 35%	Inc - Incomplete
1.1 - 94%	1.6 - 79%	2.1 - 64%	2.6 - 49%	3.1 - 34%	W - Withdrawn
1.2 - 93%	1.7 - 78%	2.2 - 63%	2.7 - 48%	3.2 - 33%	Dr - Dropped
1.3 - 92%	1.8 - 77%	2.3 - 62%	2.8 - 47%	3.3 - 32%	NG - No Grade
1.4 - 91%	1.9 - 76%	2.4 - 61%	2.9 - 46%	3.4 - 31%	

Note: This transcript of record is considered original when it bears the seal of the College and the original signature of the Registrar. Any erasure or alteration made on this copy renders the whole transcript invalid.

Remarks: **GRANTED TRANSFER CREDENTIAL**
Date Issued: **May 23, 2019**

Not Valid
Without Seal

MAYELLE Y. ALBASA
School Registrar

Prepared by: ROSA NEAL J. GOLES

SISTER MARIA ISABEL ARNAIZ, OSF
Registrar

Remarks: **COPY FOR: UNIVERSITY OF THE PHILIPPINES CEBU**
Date Issued: **August 12, 2021/O.R. #288710** **12/05/22**
NOT VALID WITHOUT SEAL

Date of Recommendation _____
Effective date of Graduation _____





Franciscan College of the Immaculate Conception, Baybay, Leyte, Incorporated
Baybay City, Leyte

Name of Student: CERNA, ELLEN J.
Course and Year: MASTER OF ARTS IN EDUCATION (M.A.ED.)

Page No. 2



Republic of the Philippines
SAINT MICHAEL COLLEGE OF HINDANG, LEYTE, INC.
A. Bonifacio St., Poblacion II, Hindang, Leyte

Office of the Registrar

OFFICIAL TRANSCRIPT OF RECORDS



Last Name	CERNA	First Name	ELLEN	Middle Initial	J
Citizenship	Filipino	Sex	Female	Civil Status	Single
Religion	Roman Catholic	Date of Birth	September 22, 1996		
Place of Birth	Baybay, Leyte				
Parent/Guardian	Mr. & Mrs. Eleuterio Cerna				
Address	Hibunawan, Baybay City, Leyte				

PRELIMINARY EDUCATION		ENTRANCE DATA TO COLLEGE
Name of School	School Year	
Primary: N/A	N/A	
Intermediate: Hibunawan Elementary School	2009	
Secondary: Baybay National High School	2013	

Course:

Course No.	COLLEGIATE RECORD DESCRIPTIVE TITLE		Final	Re-ex	Credits	GROUP DISTRIBUTION											
						I	II	III	IV	V	VI	VII	VIII	IX	X	XI	XII
* VISAYAS STATE UNIVERSITY - MAIN CAMPUS - Visca, Baybay City, Leyte *																	
2013-2014, 1st Semester																	
BSCEM	11	GENERAL BIOLOGY	1.50		4.0												
CHEM	11	GENERAL CHEMISTRY I	1.75		4.0												
ECON	11	GENERAL ECONOMICS WITH LAND REFORM & TAXATION	1.75		3.0												
ENGL	11	STUDY AND THINKING SKILLS	1.75		3.0												
MATH	11	COLLEGE ALGEBRA	2.00		3.0												
PSYC	11	GENERAL PSYCHOLOGY	1.25		3.0												
PHYED	11	PHYSICAL FITNESS AND GYMNASTICS	1.25		2.0												
NSTP	11R	RESERVE OFFICERS TRAINING CORPS (ROTC)	1.75		3.0												
2013-2014, 2nd Semester																	
CHEM	21	GENERAL CHEMISTRY II	1.25		3.0												
ENGL	12	WRITING IN THE DISCIPLINE	1.50		3.0												
MATH	12	PLANE TRIGONOMETRY	1.80		3.0												

Grading System:

1.0 - 85 - 100%	1.5 - 90%	2.0 - 85%	2.5 - 80%	3.0 - 75%	Turn to Page 2
1.1 - 84%	1.6 - 89%	2.1 - 84%	2.6 - 79%	5.0 - 74% Below	Ine - Incomplete
1.2 - 83%	1.7 - 88%	2.2 - 83%	2.7 - 78%		W - Withdrawn
1.3 - 82%	1.8 - 87%	2.3 - 82%	2.8 - 77%		Dr - Dropped
1.4 - 81%	1.9 - 86%	2.4 - 81%	2.9 - 76%		NG - No Grade

Note: This transcript of record is considered original when it bears the seal of the College and the original signature of the Registrar. Any erasure or alteration made on this copy renders the whole transcript invalid.

Remarks: **GRANTED TRANSFER CREDENTIAL**
Date Issued: **May 23, 2019**

Not Valid
without Seal

Indira
MAYBELLE Y. ALBESA
School Registrar

Prepared by: ROSA NERI J. GOLES

Sister Maria Isabel Arnaiz, OSF
SISTER MARIA ISABEL ARNAIZ, OSF
Registrar

Remarks: **COPY FOR: UNIVERSITY OF THE PHILIPPINES CEBU**
Date Issued: **August 12, 2021/O.R. #288710**
NOT VALID WITHOUT SEAL

Date of Recommendation _____
Effective date of Graduation _____





OFFICE OF THE UNIVERSITY REGISTRAR
UNIVERSITY OF THE PHILIPPINES CEBU
Gorordo Avenue, Lahug, Cebu City

OFFICIAL TRANSCRIPT OF RECORDS

Name: CERNA, ELLEN, JAROGON
Student No.: 2021-55044

COLLEGIATE RECORD				
Course Number	Course Title	Grades		Credits
		Final	Re-exam Completion	
COLLEGE OF SOCIAL SCIENCES <u>Graduate Program</u>				
<u>First Trimester, 2021-2022</u>				
EDFD 201	Psycho-Philosophical Foundations of Education	1.25		3
EDSC 225	Selected Topics in Mathematics for Secondary School Teachers, Part I	1.50		3
<u>Second Trimester, 2021-2022</u>				
EDSC 261	Chemistry in Secondary Schools, Part I	1.00		3
EDSC 262	Intensive Laboratory Course in High School Chemistry, Part I	1.00		2
<u>Third Trimester, 2021-2022</u>				
EDSC 263	Chemistry in Secondary Schools, Part II	1.25		3
EDSC 264	Intensive Laboratory Course in High School Chemistry, Part II	1.00		2
<u>First Trimester, 2022-2023</u>				
EDFD 250	Methods in Educational Research	1.00		3
EDSC 267	Selected Topics in Chemistry for Chemistry Teachers, Part II	1.00		3
<u>Second Trimester, 2022-2023</u>				
EDFD 202	Socio-Cultural Foundations of Education	1.25		3
EDUC 280	Practicum in Teaching	1.25		3
<u>Third Trimester, 2022-2023</u>				
EDSC 266	Selected Topics in Chemistry for Chemistry Teachers, Part I	2.00		3
EDUC 298	Special Problem in Education	1.00		4
GRADUATED WITH THE DEGREE MASTER OF EDUCATION (CHEMISTRY), with distinction, ON 21 AUGUST 2023				
End of UP Cebu transcript. Cleared: 29 January 2024				
Remarks:	for employment			

Checked by: V. Tomayao

Printed by: J. Omolon

Date Issued: 29 January 2024

Date: 29 January 2024

Date: 29 January 2024

DHONG FUEL K. GOM-OS

University Registrar

UP CEBU 0023211



**OFFICE OF THE UNIVERSITY REGISTRAR
UNIVERSITY OF THE PHILIPPINES CEBU**
Gorordo Avenue, Lahug, Cebu City

TRANSCRIPT GUIDE

Student records are confidential and information is released only at the request of the student or of appropriate institutions [provided an authority to release is issued by the student]. "Partial" transcripts are not issued. Official transcripts of records obtained from other institutions and which have been submitted to the University for admission and/or transfer of credit become part of the student's permanent record and are issued as certified copies with the UP transcript.

Application for transcript of records should be accompanied by a university clearance. University clearance should be applied for immediately after the last term of enrolment.

Transcript Entries

Courses taken in UP Manila, cross-enrolled in other Constituent Units (CUs); Advance Placement Examination (APE), Advance Credits Awarded, and Proficiency Examination in Physical Education (PEPE) appear in the Transcript of Records.

Advance Placement Examination (APE)

New first year students who qualify for and pass the prescribed advance placement examination in basic courses in the first year such as the languages, mathematics, and others within one (1) year of their enrolment in the University, shall be given credit for the corresponding subjects in their academic program provided that this privilege is not given for more than six (6) units in any one discipline.

Holders of the International Baccalaureate (IB) diploma/certificate may apply for advance credit for certain subjects they have taken. However, the total credit that may be granted, including automatic credit, shall not exceed 15 units per subject area.

Proficiency Examination in Physical Education (PEPE)

Proficiency examinations (or credit by examination) in PE courses are given to enable students who are already skillful in one (1) or more sports to acquire advanced units in PE. Any student who passes a PEPE shall be given credit for the corresponding PE course. Students may take proficiency examinations in one (1) or more courses to meet the PE requirements. The examination is given twice a year before the start of every semester.

Validation for Advanced Credits

A transfer student admitted with less than 66 units of course work must validate all the courses he/she is applying for advanced credits at the rate of 18 units a semester within a period not exceeding three(3) semesters from the date of admission.

Academic Calendar

The Academic Calendar is divided into two (2) semesters of at least 16 weeks each, exclusive of registration and final examination period. Each semester

consists of at least 100 class days. A midyear session of 6 weeks follows the second semester. Class work in the summer session is equivalent to class work in one (1) semester.

Effective Academic Year 2014-2015, the first semester begins in August, the second semester in January, and the midyear term in June. Prior to this, the first semester begins in June, the second semester in November, and the summer term in April.

Special Order Number

The University of the Philippines, the National University by virtue of R.A. 9500, operates under a University Charter. Graduation of students does not require confirmation by the Commission on Higher Education (CHED), thus, the University does not issue a Special Order No. to its graduates.

Authenticity

The copy of the Transcript of Records is an exact reproduction of the transcript on file with the Office of the University Registrar and is considered as a copy of the original when it bears the dry seal of the University and the original signature of the University Registrar or a Security Signature Stamper. The use of the stamper was approved by the Board of Regents at its 1303rd meeting held last 26 November 2014 and implemented effective January 2015.

Any erasure or alteration made on this copy renders the whole transcript spurious and invalid.

Credit Unit

The unit is the semester hour. Most classes taught at the University meet 3 hours a week; these classes carry 48 clock hours of instruction and 3 units of credit.

Each unit of credit is at least 16 semester-hours of instruction in the form of lecture, discussion, seminar, tutorial, recitation, or any combination of these forms. Laboratory work, field work, or related student activity is credited one (1) unit for at least thirty-two (32) semester hours.

The University adopted the University Mobility in Asia and the Pacific Credit Transfer System for internationally mobile students.

Courses with units enclosed in parenthesis such as PE and NSTP are not included in the computation of the General Weighted Average and units earned.

Medium of Instruction

The medium of instruction of the University is generally in English.


DHONG RHENK GOM-OS
University Registrar



OFFICE OF THE UNIVERSITY REGISTRAR
UNIVERSITY OF THE PHILIPPINES CEBU
Gorordo Avenue, Lahug, Cebu City

TRANSCRIPT GUIDE

Grading System

The following grading systems have been adopted:

	GRADE							
	Excellent, Marked Excellence ¹	Very Good	Good, Thoroughly Satisfactory ¹	Satisfactory	Passing, Passed, ^{1, 6} Pass4, 5, 7	Conditional Failure, Condition No Credit ¹ , Conditional ⁷	Incomplete	Failure Must Repeat, ¹ Falling, ² Failure, ^{3, 5} Fail, ^{4, 7} Failed ⁶
1915-1925	1	1.5	2	2.5	3	4	Inc.	-
1926 - 1941	1	-	2	-	3	4	-	5
1942 - 1951	1	1.5	2	2.5	3	4	Inc.	5
1952-1957	1	-	2	-	3	4	-	5
1958 - 1962	1	-	-	2.5	3	4	Inc.	5
1963 - 1964*	1	1.5	2	2.5	3	-	Inc.	5
1965 - 1971	1	1.5	-	2.5	3	4	Inc.	5
1972 - 1973**	1	1.5	2	2.5	3	4	Inc.	5
1974 - 1979	1-1.25	1.5-1.75	2-2.25	2.5-2.75	3	4	-	5
1980 - 1995**	1	1.5	2	2.5	3	4	Inc.	5
1996 - 2003**	1	1.5	2	2.5	3	4	Inc.	5
2004 to present***	1-1.25	1.5-1.75	2-2.25	2.5-2.75	3	4	Inc.	5

¹For graduate courses in the College of Agriculture, Graduate College of Education and Graduate School of Arts and Sciences, grades below "2" shall not carry graduate credit.

Grades of 1.25, 1.75, 2.25 and 2.75 may also be given but in no case shall they be more detailed than in multiples of 0.25. *Some subject are graded H - Honors, P-Pass, F - Fail.

¹AY1926-1941 & 1952-1957
⁶AY1965-1971

²AY1942-1951, 1963-1964 & 1972-1973
³AY1974-1979

⁴AY1980-1995

⁵AY1958-1962

⁷AY1996-to present

Grade Equivalent

The equivalent of UP grades in percentages, letter grades and grade points are as follows:

UP Grade	Adjectival Equivalent	Percentage	Letter Grade	Grade Points
1	Excellent	97 - 100	A	4
1.25		94.25	A-	3.625
1.5		91.50	B+	3.25
1.75	Very Good	88.75	B	2.875
2		86	B-	2.5
2.25	Good	83.25	C+	2.125
2.5		80.5	C	1.75
2.75	Satisfactory	77.75	C-	1.375
3		75	D	1
4	Conditional			
5	Fail	Fail	F	0
Inc.	Incomplete			

Note: For Thesis/Dissertation courses, qualitative grades such as S - Satisfactory, U - Unsatisfactory, and P -Pass do not have equivalent grades in the International Grading System. These non-numerical grades should be taken independently of the International Grading System.

Honorable Dismissal

Honorable Dismissal is voluntary withdrawal from the University. The petition for honorable dismissal is granted to: a student in good standing; upon settlement of accountabilities in the University, and approval by the University Registrar.

A statement that the student has been dropped from the rolls due to poor standing may be added to the honorable dismissal certification.

Honorable dismissal is not issued to a student who has graduated from the University and to a student who was expelled due to disciplinary action.

Transfer Credentials/COPY FOR:

A Transcript of Records (TOR) with notation "COPY FOR: (name of school)" means that the University has transferred the records of the student to the receiving school.

The University can only issue another copy of the TOR to the student upon submission of a "No Objection Letter" issued by the school where the student is currently enrolled.

National Service Training Program (NSTP)

Republic Act 9163 known as the NSTP Act of 2001 mandates State Universities to offer Reserve Officers' Training Corps (ROTC) and its components such as Literacy Training Service (LTS) and Civic Welfare Training Service (CWTS).

Rule III, Section 4(c) of the Implementing Rules and Regulations of R.A. 9163 issued on 13 November 2009 requires completion of a 25-hour common module prior to taking up a particular NSTP component.

All students enrolled in any baccalaureate or in at least two (2) year technical/vocational or associate course are required to complete the equivalent of two (2) semesters of any of the above components as a requisite for graduation.

R.A. 9163 however waived the requirements of ROTC prior to graduation of students who have finished all academic requirements on or before the 2nd Semester AY 2001-2002. Students may be graduated as of 2nd Semester AY 2001-2002 after application for graduation and without the required one-year residence.

DHONG KHEL K. GOM-OS
University Registrar

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2
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2
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3