



**CEL-ANN JOY VERUEN IMPAS**  
Career Service Professional Examination Passer

Objective: To be able to work in any position where I could utilize and further develop my skills and ability for continuous growth and for the company development as well.



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Basey, Samar

## WORK EXPERIENCE

### Center Supervisor

International Cultural Studies and Education Corporation  
Mandaue City, Cebu  
April 2018 – February 2019

### Training Head

Philippine Oppo Mobile Technology, Inc.  
Eastern Visayas Region  
Tacloban City  
July 2017 – March 2018

### Account Executive

Cebu AdConsultants, Inc.  
Labangon, Cebu City  
June 2016 – May 2017

### Student Assistant

Eastern Visayas State University  
Dean's Office, College of Engineering  
July 2015 – March 2016  
Supply Office  
July 2012 – March 2014

## EDUCATION

Bachelor of Science in Entrepreneurship  
Eastern Visayas State University  
Tacloban City, Leyte  
2016

## SEMINARS / TRAINING ATTENDED

### Ethics and Professionalism

College of Business and Entrepreneurship  
Eastern Visayas State University  
Tacloban City | August 17, 2015

### Consumer Education Seminar

Eastern Visayas State University  
Tacloban City | October 9, 2015

### How to Organize A Seminar

Eastern Visayas State University  
Tacloban City | December 17, 2015

### Understanding Public Opinion

College of Business and Entrepreneurship  
Eastern Visayas State University  
Tacloban City | August 17, 2015

### WIWAG Business Week

Embassy of Switzerland and College of Business and Entrepreneurship, Eastern Visayas State University  
June 16-19, 2014

### Generating Opportunities and Achievements for Leadership Success

Tacloban City  
March 10, 2016

## SKILLS

Presentation & Public Speaking



Active Listening



Perseverance



Written & Oral Communication



Creativity & Problem Solving



Arithmetic Operation



Analysis & Thinking



## TECHNICAL SKILLS

Knowledgeable in the following office:

- MS Word
- MS Excel
- MS PowerPoint
- MS Publisher

Good in managing emails

Knows to operate zoom and google met

Proficient in Data encoding and Monitoring

PDF Conversion to another format and editing

Good in taking notes and making minutes of meeting

Meeting set-up and activities planner

## LANGUAGE

English



Tagalog



## PERSONAL INFORMATION

Age:	30
Gender:	Female
Birthday:	July 25, 1993
Address:	Brgy. Salvacion, Basey, Samar
Citizenship:	Filipino
Status:	Married
Height:	5'3"
Weight:	41kg
Hair color:	Black

