
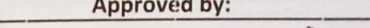


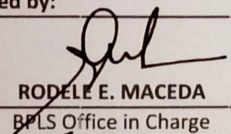
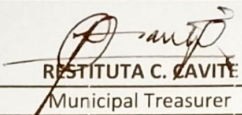
1 **KENNETH JHAKE S. SOLIVA.** of the Local Government Unit of Tanauan, Leyte detailed at Business Permit and Licensing Section commit to deliver and agree to be rated on the  
2 attainment of following targets in accordance with the indicated measurements for the period AUGUST 01, 2023 to **PRESENT.**

Ratee

Reviewed by:	Date	Approved by:	Date
 <b>RODELE E. MACEDA</b> Authorized Supervisor	June 17, 2025	 <b>RESHITA C. CAVITE</b> Head of Office	June 17, 2025

Output	Success Indicator (Target + Measures)	Actual Accomplishment	Rating				Remarks
			Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
<b>Major Final Output (30%)</b>							
→ Delivery of effective and efficient processing of business applications both new and renewal.	75% satisfaction of BPLS service generated	100% satisfaction generated	4.6	4.6	4.6	4.60	
<b>MFO Total Rating</b>						<b>4.60</b>	
<b>Core Functions (30%)</b>							
→ Review applications submitted under Business One Stop Shop or any regular application submission	75% applications were reviewed	100% reviewed applications & assessment issued ready for permitting	4.6	4.6	4.6	4.60	
→ Evaluate requirements of business permits applicants'	85% evaluated requirements	90% compliant applicants and tax order payment issued	4.6	4.6	4.6	4.60	
<b>Core Functions Total Rating</b>						<b>4.60</b>	
<b>Strategic Functions (30%)</b>							
→ Provide technical knowledge to fellow workers in Business Permit & Licensing Section	equal knowledge on the operation of the section imparted	99% knowledge imparted	4.6	4.6	4.6	4.60	
→ Join in the conduct of inspections to various business establishments within the municipality	list of identified establishments with no permits	data acquired for identified for erring business operators	4.6	4.6	4.6	4.60	
<b>Strategic Functions Total Rating</b>						<b>4.60</b>	
<b>Other Functions (10%)</b>							
→ Attendance to various meeting called by the supervisor or office of the Mayor & others when necessary	80% attendance to meetings	all meetings attended	4.6	4.6	4.6	4.60	
→ Perform other functions or related works	properly performed with minor complaints	effectively performed	4.6	4.6	4.6	4.60	
<b>Other Functions Total Rating</b>						<b>4.60</b>	

Category	Computation	Rating
Major Final Output	4.60 x 30%	1.380
Core Functions	4.60 x 30%	1.380
Strategic Functions	4.60 x 30%	1.380
Other Functions	4.60 X 10%	0.460
Total Overall Rating		4.60
Final Adjective Rating		

Assessed by:	Date		Date	Final Rating by	Date
 RODELE E. MACEDA BPLS Office in Charge	06/17/2025	 RESTITUTA C. LAVITE Municipal Treasurer	06/17/2025	HON. MA. GINA E. MERILO Head of Office/Municipal Mayor	06/17/2025

Legend:    1 - Quality    2 - Efficiency    3 - Timeliness    4 - Average