PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.	(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ARRADAZA	
FIRST NAME	KYLE ROSARIO	NAME EXTENSION (JR., SR)
MIDDLE NAME	ROCES	

3. DATE OF BIRTH (mm/dd/yyyy)	10/28/2001
4. PLACE OF BIRTH	BAYBAY CITY, LEYTE
5. SEX	☐ Male ☑ Female
6 CIVIL STATUS	☑ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:
7. HEIGHT (m)	1.54 m
8. WEIGHT (kg)	56 kg
9. BLOOD TYPE	O
10. GSIS ID NO.	N/A
11. PAG-IBIG ID NO.	121353579880
12. PHILHEALTH NO.	13-250362346-7
13. SSS NO.	N/A
14. TIN NO.	656-532-598-00000
15. AGENCY EMPLOYEE NO.	N/A

16. CITIZENSHIP
☑ Filipino ☐ Dual Citizenship
☐ by birth ☐ by naturalization
If holder of dual citizenship, please indicate the details.
Pls. indicate country: ▼

17. RESIDENTIAL ADDRESS	169	RAMON MAGSAYSAY STREET
	House/Block/Lot No.	Street
		POBLACION ZONE 17
	Subdivision/Village	Barangay
	BAYBAY CITY	LEYTE
	City/Municipality	Province
ZIP CODE	6521	

18. PERMANENT ADDRESS	169	RAMON MAGSAYSAY STREET
	House/Block/Lot No.	Street
		POBLACION ZONE 17
	Subdivision/Village	Barangay
	BAYBAY CITY	LEYTE
	City/Municipality	Province
ZIP CODE	6521	

19. TELEPHONE NO.	N/A
20. MOBILE NO.	0926 490 4793
21. E-MAIL ADDRESS (if any)	kyroarra7@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		N/A	
MIDDLE NAME			
OCCUPATION			
EMPLOYER/BUSINESS NAME			
BUSINESS ADDRESS			
TELEPHONE NO.			

NAME EXTENSION (JR., SR)

24. FATHER'S SURNAME	ARRADAZA
FIRST NAME	GILDO
MIDDLE NAME	PARAISO

NAME EXTENSION (JR., SR)

25. MOTHER'S MAIDEN NAME	
SURNAME	ROCES
FIRST NAME	FLORDELIZA
MIDDLE NAME	MANAGBANAG

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE From	PERIOD OF ATTENDANCE To	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
ELEMENTARY	CARIDAD ELEMENTARY SCHOOL	N/A	2008	2014	N/A	2014	SALUTATORIAN
SECONDARY	VISAYAS STATE UNIVERSITY LABORATORY HIGH SCHOOL	N/A	2014	2018	N/A	2018	WITH HIGHEST HONORS
SENIOR HIGH SCHOOL	VISAYAS STATE UNIVERSITY INTEGRATED HIGH SCHOO	SCIENCE, TECHNOLOGY, ENGINEERING, and MATHEMATICS (STEM)	2018	2020	N/A	2020	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN CHEMISTRY	2020	2024	N/A	2024	CUM LAUDE
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

SIGNATURE		DATE	

IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
CHEMICAL TECHNICIAN	86.5	10/16/2024	TACLOBAN CITY	N/A	N/A

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
08/12/2024	12/27/2024	PART-TIME	DEPARTMENT OF PURE AND APPLIED CHEMISTRY	182/hr	N/A	TEMPORARY	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy) From	To	NUMBER OF HOURS	POSITION / NATURE OF WORK
N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy) From	To	NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
2024 Exit Conference for DOST-SEI Graduating Scholars	09/12/2022	09/15/22	8.0	Technical	DOST-SEI
Environmental Health and Safety: Chemical Waste Management	06/27/2022	06/27/2022	8.0	Technical	Department of Pure and Applied Chemistry, VSU-Main, Baybay City, Leyte
DOST-SEI Scholars' Values Formation Program	03/26/2021	03/26/2021	8.0	Technical	DOST-SEI
SEARCA BIC Agri-biotech Boot Camp	10/06/2018	10/08/2018	24.0	Technical	SEARCA Biotechnology Information Center
Visayas State University Faculty Onboarding	08/12/2024	08/12/2024	8.0	Technical	Visatas State University

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)

(Continue on separate sheet if necessary)

SIGNATURE		DATE	

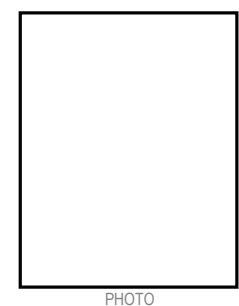|	
34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be apppointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	☐ YES ☑ NO ☐ YES ☑ NO If YES, give details: _____
35. a. Have you ever been found guilty of any administrative offense?	☐ YES ☑ NO If YES, give details: _____
b. Have you been criminally charged before any court?	☐ YES ☑ NO If YES, give details: Date Filed: _____ Status of Case/s: _____
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	☐ YES ☑ NO If YES, give details: _____
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	☐ YES ☑ NO If YES, give details: _____
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	☐ YES ☑ NO If YES, give details: _____ ☐ YES ☑ NO If YES, give details: _____
39. Have you acquired the status of an immigrant or permanent resident of another country?	☐ YES ☑ NO If YES, give details (country): _____
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	☐ YES ☑ NO If YES, please specify: _____ ☐ YES ☑ NO If YES, please specify ID No: _____ ☐ YES ☑ NO If YES, please specify ID No: _____

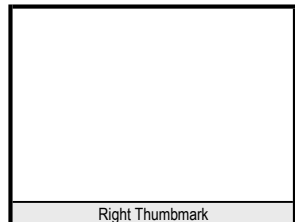41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Sheerwina Mae G. Balotite	Brgy. Guadalupe, Baybay City, Leyte	
Allan A. Ramal	Brgy. Malinao, Mahaplag, Leyte	
Mark Ryan R. Tripole	Brgy. Suguinon, Albuera, Leyte	

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

PHOTO

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: **PhylSys ID**

ID/License/Passport No.: **4106-5942-1856-3803**

Date/Place of Issuance: **06/11/2021**

Signature (Sign inside the box)

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this _____ , affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath