

JOEL Q. MABALHIN

Department Head

Department of Teacher Education

Visayas State University

Visca, Baybay City, Leyte

Dear Sir,

Please consider this letter as my intent to apply for an instructor position in your established department. I have read the job post in the hris.vsu.edu just this July that you are looking for a part-time instructor in your good department. Given my qualifications, I believe that I am qualified to teach.

I graduated without failing grades last September 30, 2021 in Visayas State University, as Bachelor of Secondary Major in Filipino and just last year, December 17th 2022, I passed the October 2, 2022 Licensure Examination for Teachers with a rating of 82.60 percent and I already have my PRC License with me.

To continue to develop profession academically, I now started pursuing my third semestral of my graduate degree in Franciscan College of the Immaculate Conception in the degree of Master of Arts in Education Major in Education Management hoping to finish it within 2 years. I also have attended several trainings with CPD units here in Schools Division of Baybay where I currently work as an office staff/Job Order.

I chose to apply for this job because I know that I am not just ready to be a teacher, but I know I can be a good asset in your institution as I am equipped with different kinds of skills and talent. I am not just going to serve the school but also, I will chose to serve the Department in any possible way I can.

I am hoping that you will give me the chance to have my first teaching experience in your school. Thank you for considering my application. I am waiting for your positive response.

Sincerely,

Christal Villacura Liong

Applicant