

RACHEL JANE S. VILLABER

293-A Ramon Magsaysay Avenue
Baybay City, Leyte

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CHERYL C. BATISTEL

Department Head

Department of Biological Sciences

Visayas State University

Dear Professor Batistel,

I'm writing to express my interest in the teaching position in the Department of Biological Sciences at Visayas State University. I have an academic background in Plant Biotechnology, and while I don't have formal teaching experience, I'm eager to share what I've learned and support students in their academic journey. I've recently enrolled in a Teaching Certificate program to strengthen my teaching skills and prepare myself for the classroom setting, and I'm excited about the opportunity to grow as an educator in a field I'm passionate about.

In my previous roles in customer service and as a virtual assistant, I developed strong communication, problem-solving, and organizational skills. I've also created materials, managed schedules, and provided virtual support, which I think would be helpful in supporting both in-person and online learning.

I'm very interested in Plant Breeding and Genetics and want to learn more about it while supporting students and contributing to the department. by making the topic interesting and approachable for students. I'm eager to learn, open to mentorship, and committed to growing as an educator.

Thank you for considering my application. I'd be happy to talk more about how I can support your team and your students. Please feel free to contact me anytime at 09223702516 or email me at racheljanevillaber@gmail.com.

Sincerely,

RACHEL JANE S. VILLABER