

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BALBARINO														
FIRST NAME	ELVIE	N/A													
MIDDLE NAME	DUMAGUING														
3. DATE OF BIRTH (mm/dd/yyyy)	3/8/1997	16. CITIZENSHIP	FILIPINO												
4. PLACE OF BIRTH	BAYBAY CITY, LEYTE	If holder of dual citizenship, please indicate the details.	Pls. indicate country:												
5. SEX	FEMALE														
6. CIVIL STATUS	SINGLE	17. RESIDENTIAL ADDRESS	<table border="1"> <tr> <td>House/Block/Lot No.</td> <td>Street</td> </tr> <tr> <td></td> <td>SABANG</td> </tr> <tr> <td>Subdivision/Village</td> <td>Barangay</td> </tr> <tr> <td>BAYBAY CITY</td> <td>LEYTE</td> </tr> <tr> <td>City/Municipality</td> <td>Province</td> </tr> <tr> <td colspan="2">6521</td> </tr> </table>	House/Block/Lot No.	Street		SABANG	Subdivision/Village	Barangay	BAYBAY CITY	LEYTE	City/Municipality	Province	6521	
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	SABANG														
Subdivision/Village	Barangay														
BAYBAY CITY	LEYTE														
City/Municipality	Province														
6521															
7. HEIGHT (m)	149	ZIP CODE													
8. WEIGHT (kg)	43														
9. BLOOD TYPE	O+	18. PERMANENT ADDRESS	<table border="1"> <tr> <td>House/Block/Lot No.</td> <td>Street</td> </tr> <tr> <td></td> <td>SABANG</td> </tr> <tr> <td>Subdivision/Village</td> <td>Barangay</td> </tr> <tr> <td>BAYBAY CITY</td> <td>LEYTE</td> </tr> <tr> <td>City/Municipality</td> <td>Province</td> </tr> <tr> <td colspan="2">6521</td> </tr> </table>	House/Block/Lot No.	Street		SABANG	Subdivision/Village	Barangay	BAYBAY CITY	LEYTE	City/Municipality	Province	6521	
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10. GSIS ID NO.	N/A	ZIP CODE													
11. PAG-IBIG ID NO.	121237865817														
12. PHILHEALTH NO.	13-025513087-1														
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A												
14. TIN NO.	731-111-046	20. MOBILE NO.	09199318133												
15. AGENCY EMPLOYEE NO.	T15352991	21. E-MAIL ADDRESS (if any)	elviebalbarino@icloud.com												

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	BALBARINO			
FIRST NAME	EDGARDO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	URBONA			
25. MOTHER'S MAIDEN NAME				
SURNAME	DUMAGUING			
FIRST NAME	ANABELLE			
MIDDLE NAME	RUBITE		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BAYBAY NORTH CENTRAL SCHOOL		06-07-2004	03-27-2009		2009	N/A
SECONDARY	BAYBAY NATIONAL HIGH SCHOOL		06-06-2011	03-29-2013		2013	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF ARTS IN ENGLISH LANGUAGE	01-09-2017	06-15-2018		2018	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	September 13, 2022
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]


(Continue on separate sheet if necessary)

SIGNATURE 

DATE

SEPTEMBER 13, 2022

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
N/A	N/A	N/A	N/A	N/A	N/A	
<i>(Continue on separate sheet if necessary)</i>						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
<i>(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)</i>						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	GENDER SENSITIVITY TRAINING AND ANTI SEXUAL HARASSMENT ORIENTATION	9/14/2018	9/14/2018	8.0		VISAYAS STATE UNIVERSITY

MUTYA PUBLISHING ORIENTATION	7/26/2018	7/27/2018	12.0		VISAYAS STATE UNIVERSITY
CAS JOB SEEKING SEMINAR	5/28/2018	5/28/2018	8.0		VISAYAS STATE UNIVERSITY
TV PROGRAM PRODUCTION WORKSHOP	10/12/2017	10/13/2017	16.0		VISAYAS STATE UNIVERSITY
TEACHING STRATEGIES SEMINAR	10/1/2016	10/1/2016	8.0		RIZAL TECHNOLOGICAL UNIVERSITY
LIFE SEMINAR	9/30/2016	9/13/2016	4.0		RIZAL TECHNOLOGICAL UNIVERSITY
THAT THING CALLED CHANGE SEMINAR	2/17/2016	2/17/2016	8.0		RIZAL TECHNOLOGICAL UNIVERSITY
<i>(Continue on separate sheet if necessary)</i>					
VIII. OTHER INFORMATION					
31. SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)			33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
READING	MONTEVERDE ELEMENTARY SCHOOL COMMUNITY OUTREACH PROGRAM			N/A	
DANCING					
SURFING					
WRITING POETRY					
<i>(Continue on separate sheet if necessary)</i>					
SIGNATURE				DATE	SEPTEMBER 13, 2022

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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p style="margin-left: 20px;">a. within the third degree?</p> <p style="margin-left: 20px;">b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p style="margin-left: 20px;">b. Have you been criminally charged before any court?</p>	<p>If YES, give details: _____</p> <p>If YES, give details: _____</p> <p style="margin-left: 20px;">Date Filed: _____</p> <p style="margin-left: 20px;">Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p style="margin-left: 20px;">b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p>If YES, give details: _____</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p>If YES, please specify: _____</p> <p>If YES, please specify ID No: _____</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>GILBERT LOMOC SO</td> <td>POMPONAN, BAYBAY CITY LEYTE</td> <td>9168683225</td> </tr> <tr> <td>MARVIN BAAY</td> <td>UTOD, BAYBAY CITY LEYTE</td> <td>9551326998</td> </tr> <tr> <td>REA DIAZ</td> <td>CANDADAM, BAYBAY CITY LEYTE</td> <td>9270361052</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	GILBERT LOMOC SO	POMPONAN, BAYBAY CITY LEYTE	9168683225	MARVIN BAAY	UTOD, BAYBAY CITY LEYTE	9551326998	REA DIAZ	CANDADAM, BAYBAY CITY LEYTE	9270361052
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<p>42.</p> <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="width: 60%;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</td> </tr> <tr> <td colspan="2">PLEASE INDICATE ID Number and Date of Issuance</td> </tr> <tr> <td>Government Issued ID:</td> <td>TIN</td> </tr> <tr> <td>ID/License/Passport No.:</td> <td>731-111-046</td> </tr> <tr> <td>Date/Place of Issuance:</td> <td>10-03-18/ ORMOC CITY</td> </tr> </table> </div> <div style="width: 35%; text-align: center;"> <p>Signature (Sign inside the box)</p> <p>SEPTEMBER 13, 2022</p> <p>Date Accomplished</p> </div> <div style="width: 5%; text-align: center;"> <p>Right Thumbmark</p> </div> </div>		Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)		PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	TIN	ID/License/Passport No.:	731-111-046	Date/Place of Issuance:	10-03-18/ ORMOC CITY		
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<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 200px; height: 50px; margin: 10px auto;"></div> <div style="border: 1px solid black; width: 150px; height: 20px; margin: 10px auto; text-align: center;"> Person Administering Oath </div>													