

**EASTERN VISAYAS STATE UNIVERSITY**(formerly Leyte Institute of Technology)
Tacloban CityCOMPANY WITH
QUALITY SYSTEM
CERTIFIED BY DNV
= ISO 9001 =

Title of Form:

Official Transcript of Records

Control No.

EVSU-REG-F-018

Revision No.

01

Date

November 6, 2019

OFFICE OF THE REGISTRAR**PERSONAL DATA**

Name: DENNIS NALDA MONTERDE
Date of Birth: December 20, 1988
Place of Birth: PALO, LEYTE
Gender: MALE
Civil Status: SINGLE
Citizenship: FILIPINO
Address: 0070 M.V. ROCA ST., PALO, LEYTE
Parent/Guardian: MRS. DELIA N. MONTERDE
Parent's/Guardian's Address: 0070 M.V. ROCA ST., PALO, LEYTE

**PRELIMINARY EDUCATION****STATE OF ADMISSION**

Elementary:	Date Graduated	Course:	BSOA
PALO CENTRAL SCHOOL	2001	Date of Admission:	JUNE, 2005
Secondary:		Credentials:	FORM 137- A, FORM 138-A, CGMC
MARABARAS NATIONAL HIGH SCHOOL	2006	NCEE Percentile Rank:	
College:	Last Attended	Date Taken:	
		Place Taken:	

TITLE OR DEGREE CONFERRED:

Bachelor of Science in Office Administration

Major:**Minor:****Remarks:** GRADUATED**Date of Graduation:** MARCH 27, 2010Granted under Authority of the EVSU Academic
Council and Board of Regents:S.O. # 3-0006, 2010. BRD. RES. # 23, 6, 2010**GRANTED CERTIFICATE OF TRANSFER CREDENTIAL:****GRADING SYSTEM**

1.0 Excellent	1.6-2.0 Very Good	2.6-3.0 Fair or Passing	4.1-5.0 Failure	DRP Dropped
1.1-1.5 Superior	2.1-2.5 Good	3.1-4.0 Conditional Failure	INC Incomplete	NG No Grade

VALID ONLY FOR EMPLOYMENT**O.R. No.** 876573
Date 2/4/2022

Prepared and Certified Correct:

NOT VALID
WITHOUT
SEAL**RONEL P. VALERIANO**
In-Charge of Records**JUDITH P. CAMPO, MPRM**
University Registrar



OFFICIAL TRANSCRIPT OF RECORDS

DENNIS NALDA MONTERDE

Bachelor of Science in Office Administration

DESCRIPTIVE TITLES		Final Rating	Re Exam	Credits
BACHELOR OF SCIENCE IN OFFICE ADMINISTRATION (BSOA)				
2006-2006 FIRST SEMESTER				
BS 113	Introduction to Business	2.2		3
ENGL 113	Study and Thinking Skills	2.7		3
FIL 113	Sining ng Pakikipagtalastasan	1.7		3
KB 115	Basic Keyboarding	2.0		3
MATH 113	College Algebra	2.4		3
NSTP 1	National Service Training Program I	2.50		3
P.E. 112	Physical Fitness & Gymnastics	1.3		2
PD 113	Personality Development	2.1		3
SCI 113	Biological Science	1.7		3
2005-2006 SECOND SEMESTER				
ENGL 123	Writing in the Discipline	-	-	-
FIL 123	Pagbasa at Pagulat sa Iba't Ibang Disiplina	1.8		3
NSTP 2	National Service Training Program II	1.50		3
OM 123	Fundamentals of Office Procedures	2.2		3
P.E. 122	Rhythmic Activities	1.5		2
SCI 123	Physical and Earth Science	1.6		3
SOC SCI 223	General Psychology	1.2		3
SOC SCI 283	Society and Culture	1.5		3
x	ST. SCHOLASTICA'S COLLEGE OF HEALTH SCIENCES, Tacloban City			
2006-2007 FIRST SEMESTER				
Chem 1 ^a	General & Inorganic Chemistry I	2.1		3
Engl 1 ^a	Communication Skills 1	2.8		3
Math 1 ^a	College Algebra	1.9		3
Ph Bio Sci 1	Pharmaceutical Botany with Taxonomy	2.1		5
PHARM 1 ^a	History of Orientation to Pharmacy	2.8		3
Theo 1 (new)	Basic Catechism	2.1		3
x	EASTERN VISAYAS STATE UNIVERSITY, Tacloban City			
xx	BACHELOR OF SCIENCE IN OFFICE ADMINISTRATION (BSOA)			
2007-2008 FIRST SEMESTER				
HIST 213	Philippine History	2.1		3
IT 213	Intro. to IT w/ Taxation and Agrarian Reform	1.6		3
P.E. 212	Individual/Dual & Team Sports	1.7		2
SH 213	Elementary Shorthand	1.3		3
SOC SCI 213	Basic Economics w/ Taxation & Agrarian Reform	1.0		3
2007-2008 SECOND SEMESTER				
ENGL 123	Writing in the Discipline	1.9		3
IT 223	Database Management & Programming	2.0		3
KB 123	Basic Keyboarding and Speed Development	1.7		3
MATH 263	Elements of Business Mathematics	2.4		3
OM 223	Advance Office Procedure w/ Practicum	Inc	2.0	3
P.E. 222	Social Recreation & Leadership Training	1.1		2
SH 223	Intermediate Shorthand	1.5		3
SOC SCI 263	Rizal's Life, Works & Writings	inc	-	-
2008-2009 FIRST SEMESTER				
ACCTG 316	Fundamentals of Accounting	2.0		0
FIN 313	Banking and Finance	1.4		3
IT 313	Computerized Accounting	2.0		3

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Bachelor of Science in Office Administration

DESCRIPTIVE TITLES		Final Rating	Re Exam	Credits
LAW 313	Obligation & Contracts	1.5		3
MGT 313	Principles of Management	1.8		3
OM 313	Medical Office Procedures	1.8		3
2008-2009 SECOND SEMESTER				
ACCTG 326	Partnership & Corporation	1.7		6
ADV 323	Principles of Advertising	1.5		3
HBO 323	Human Behavior in an Organization	1.7		3
IT 323	Business Integrated Software Application	1.6		3
MGT 323	Management Information System	2.0		3
OM 323	Tour Management	1.7		3
SH 323	Touch Shorthand	1.7		3
2009 SUMMER				
RIZAL	LEYTE COLLEGES, Tacloban City with permit to study Life, Works & Writgs of Rizal	1.7		3
2009-2010 FIRST SEMESTER				
ENGL 213	Business Correspondence	1.8		3
ENGL 223	Speech Communications	1.8		3
HUM 233	Philosophy	1.2		3
IT 413	Current Trends in Information Technology	1.7		3
LIT 213	The Literature of the Philippines	1.9		3
MRKTG 413	Principles of Marketing	1.6		3
OM 413	Legal Office Procedure	1.7		3
OM 433	Convention Management	1.8		3
SEM 413	Seminar on Current Trends in Office Management	1.3		3
2009-2010 SECOND SEMESTER				
OJT 426	On the Job Training	1.5		6
OM 423	Foreign Language	1.4		3
XXXXTREE PLANTING	- PLANTED THE REQUIRED NUMBER OF TREES XXXXXXXXXX			
XXXXXXXTRANSCRIPT	OF RECORDS CLOSEDXXXXXXXXXXXXXXXXXXXXXXXXXXXX			

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