

**ROSARIO P. ABELA**

Department Head  
Department of Teacher Education  
Visayas State University  
Visca, Baybay City, Leyte

Dear Ma'am;

I am writing to inform you of my intent to be a part of your faculty in the upcoming school year, 2024-2025. I was informed by a friend that your department has part-time teaching job vacancies. Being a novice teacher does not mean that I am not capable of contributing something positive in the school community. As long as I am open to learn and improve, I will become that educator who is fully committed in meeting the school's goals and performing at optimum in relation to content, knowledge, and pedagogy.

I am originally from Sta. Fe, Leyte. I just moved here in Baybay City to find teaching job opportunities and enjoy a new environment. My younger sister is actually a nursing student in your beloved university. She is a living testament that VSU is an excellent institution for learning and a perfect place to transform learners into globally competitive professionals. It is always my life mantra to be out from my comfort zone—try new things far from my yesterday. I am an alumnus of Leyte Normal University (LNU), a premiere teacher education institution in the country and known for exemplifying integrity, excellence, and service. I graduated there last year with a program, Bachelor of Secondary Education Major in Social Studies and awarded Magna Cum Laude. Who I am today is a reflection of all the lessons and experiences I had in life. I will utilize it as my power to inspire and contribute in your in your humble university.

After I graduated last year, I decided to continue my studies to improve more. I am currently a graduate student at University of Perpetual Help System DALTA Las Piñas, pursuing a masters degree in Educational Management. I passed both the March 2024 LET and CSE Professional Level with a high rating. Learning is indeed a continuous process. I have realized that the key to become an effective teacher is to engage myself to continuous professional development and I believe your school will provide me opportunities in joining teaching training programs that will help me to become more mature in the teaching world. And eventually I could reciprocate and contribute more to your department.

Attached herewith are my relevant documents for a more in-depth review of my information and qualifications. Thank you very much for taking time to consider my application. I would be hoping to receive your favorable response.

Thank you for considering my application.

Sincerely,

  
**Jonathan P. Dagami, LPT**  
Applicant