

**SERVANDO B. PERALES JR.**

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October 19, 2020

**SHALOM GRACE C. SUGANO**

Department Head  
VSU Integrated High School  
Visayas State University  
ViSCA, Baybay City, Leyte

Dear Ma'am;

Good day!

Please consider this letter as my intent to apply for a teaching position in your department. I was told by one of your faculty that you are looking for a Part – Time Faculty Position. Given my qualifications, I believe that I am not qualified for the said position since I'm an Engineer but still I am interested on the position.

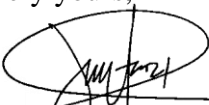
I graduated last June 2017 at the Visayas State University Main Campus, ViSCA, Baybay City, Leyte with a bachelor's degree in Civil Engineering and passed the Licensure Examination for Civil Engineering last November 2017. Aside from my bachelor's degree, I also graduated last March 2015 in Military Advance ROTC at the Visayas State University ROTC Unit.

Though I'm an Engineer, I had experience in teaching or facilitating works like in ROTC, the OJT's in my work, review session in mathematics and engineering subjects and a leadership training to the student in our ministry, I believe that I am ready to take the responsibilities of a faculty your looking for as I have already equipped myself with skills which I gained through my experiences and seminars.

I am hoping that you will give me an opportunity to be a Part – Time Faculty and share my knowledge in mathematics in your reputed department.

Thank you for considering my application. I am hoping for your positive response.

Sincerely yours,

  
SERVANDO B. PERALES JR.