



Republic of the Philippines  
Department of Education  
Division of Leyte  
Inopacan, District



ALTERNATIVE LEARNING SYSTEM

*awards this*

## CERTIFICATE OF COMPLETION

to

*Palconit, Marck*

for having satisfactorily completed the "Basic Computer Literacy Training Course  
(Microsoft Office and Internet Basic) conducted by *Honeylette.com* , Public Market  
Inopacan, Leyte on September 7 to October 7, 2009 for 40 training hours.

*Given this 8<sup>th</sup> day of October 2009 at Inopacan Central School, Inopacan, Leyte*

TERESITA M. ANTOLIN  
Principal/DALSC

MYRNA N. BOCO  
ALS I.M.

DELIA CATILOGO  
ESI - ALS





Republic of the Philippines  
Department of Labor and Employment  
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY

## CERTIFICATE OF COMPETENCY

*This is to certify that*

**MARCK B. PALCONIT**

*has been assessed under the Philippine TVET Qualification and Certification System and has shown competence in this/these unit/s of competency:*

**CODE NO.**

500311103  
500311104  
500311113  
500311114

**BASIC COMPETENCIES**

Participate in workplace communication  
Work in a team environment  
Practice career professionalism  
Practice occupational health and safety procedures

**CODE NO.**

ALT723201  
ALT723202  
ALT311202  
ALT723203

**COMMON COMPETENCIES**

Apply Appropriate Sealant/Adhesive  
Move and Position Vehicle  
Perform Mensuration and Calculation  
Read, Interpret and Apply Specifications and Manuals  
Use and Apply Lubricant/Coolant  
Perform Shop Maintenance

**CODE NO.**

ALT723335  
ALT723340  
ALT723341  
ALT723342  
ALT723343  
ALT723344  
ALT723345

**CORE COMPETENCIES**

Perform Periodic Maintenance  
Service Suspension System  
Service Brake System  
Service Wheels and Tires  
Service Clutch System  
Service Electrical System  
Service Final Drive

*in partial fulfillment of the National Qualification-*

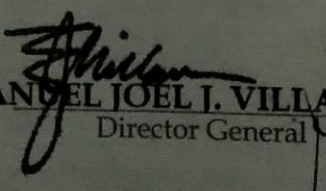
**MOTORCYCLE/SMALL ENGINE SERVICING NC II**

Signature of the certificate holder

Certificate No. **15080300002146**

Issued on : **January 19, 2015**

Valid until: **January 19, 2020**

  
**SEC. EMMANUEL JOEL I. VILLANUEVA**  
Director General

CLN-COC- 285573





Republic of the Philippines  
PROVINCE OF LEYTE  
Municipality of Inopacan  
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**CERTIFICATION**

**TO WHOM IT MAY CONCERN:**

**THIS IS TO CERTIFY** that **Mr. MARCK B. PALCONIT** was a former Job Order Employee of the Local Government Unit of Inopacan, Leyte hired on July 1, 2019 until June 30, 2022. He was detailed in the Office of the Sangguniang Bayan and later re-assigned to the Office of the Commission on Election rendering data encoding services.

This certification is issued to the interested party for whatever lawful and legal purpose it may serve best.

Done this 4<sup>th</sup> day of December 2023 in Inopacan, Leyte, Philippines.

**RICARDO ERIC S. PROJO**  
*Personnel Officer*



