

July 10, 2020

ERLINDA A. VASQUEZ

Director

Philippine Root Crops & Research Training Center

Visayas State University

ViSCA, Baybay City, Leyte

Ma'am:

In response to the published vacancies in Philippine Root Crops & Research Training Center in Visayas State University page, I hereby express my eagerness to apply for the position of Instructor I. I graduated from this University with a degree of Bachelor of Science in Agriculture major in Plant Protection. Currently I am writing my manuscript for my MS Degree in Plant Pathology with minor in Weed Science. I am supposed to graduate last semester but was not able due to the pandemic crisis we are facing. I am a Licensed Agriculturist, research-oriented and eager to develop my career. Being in this University since my undergraduate studies up until now, this place has a huge part in my heart and I have much desire to be a part of this dignified institution.

I understand if my skill is not enough but I can learn fast and I am willing to undergo trainings. I am always ready to undergo interviews or any form of assessment required for my qualification.

If given a chance to work with you, it is my pleasure and will to serve with utmost sincerity, dedication and enthusiasm. My Off Campus Trainings, employment, and my graduate studies hone my ability in managing and handling any task assigned. I can easily adjust to new situations and new environment.

I would be much privileged if you include my name among the applicants in your record files. Hence, please find time reviewing my application before considering hiring the last qualified applicant, if any, for this year.

Please refer to the attached documents for your perusal. Thank you very much and I hope to hear your response soon.

Thank you for considering my application. God bless.

Sincerely,


FELY R. CAÑETE
Applicant