



Personal Details



Christal Villacura



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09551124661



Sitio Lapawon, Brgy. Santo Rosario
6521 Baybay City



September 7, 1992



Tagum City



H12-18-00005



Female



Single



Filipino

Skills

Computer Literacy ●●●●●

Graphic Layout Artist ●●●●●

Christal Villacura

License Professional Teacher

Education

Bachelor of Secondary Major in Major in Filipino
Visayas State University, Baybay

Jan. 2016 - Sep. 2021

Master of Arts in Education Major in Education
Management
Franciscan College of the Immaculate Conception

Feb. 2023 - Current

Employment

Administrative Aide I
BSDO, Baybay City
Receive School Documents
Encoding/Printing/Scanning
Record important documents

Jan. 2022 - Feb. 2023

Profile

A motivated, flexible and responsible BSEd Filipino major graduate. Graduated at Visayas State University seeking for a position in which she can utilized her professional skills in teaching and computer literacy. Competent in Communication skills and Visual Designing with proficiency in experimental projects requiring creativity. She is currently working as an Admin Staff at Baybay City Shools Division Office – DepEd. She work for more than 1 year. A multiple NCII holder from TESDA.

Referenes

Daniel B. Sanchez
Pixelmax Printing &
Imaging Resolution
T: 0915 503 5056

Philmore G. Amodia
Emottoons Animation
Studio (Cebu City)
T: (032) 340 4278

Josemilo P. Ruiz EdD,
CESE
Former CID-Chief and
now ASDS at SDO –
Catbalugan Samar
BCDO – DepEd
T: 09773640201

I consent to the processing of my personal data for the purpose of recruitment for the position to which I am applying.

Qualities

- A good Problem Solver
- Flexible
- Honest
- Creative
- Willingness to learn
- Self-motivated

Certificates

Kusina ng Talinghaga	August 2021
PrEd 200-Student Teaching Course	February 2021
Diskurso ng Wika at Kultura Tungo sa Rehiyonal na Pananaliksik	November 2020
PAFTE	March 2021
Digital Literacy 3 days training	January 2021