

Juan Neil Luciano III

Certified Public Accountant (CPA)

A CPA with a work experience in the field of audit in one of the biggest professional firms in the country. Looking for a career shift in the Government sector where I can showcase the skills and knowledge I acquired and developed in my previous job and undergraduate program. Also, looking for an opportunity where I can enhance my skills and help me to advance in my career.



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📍 Brgy. Calbasag Julita, Leyte

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WORK EXPERIENCE

Junior Audit Associate SGV & Co. (EY)

01/2019 - 07/2020

Makati, City

Tasks

- To communicate with the clients for the requests needed in the audit, issues and resolutions made;
- To plan the audit base on the risk associated with the Company - market, business and industry risks;
- To conduct substantive procedures based on the plan of the audit;
- To review the financial statements of the client if in accordance with the accounting standards and principles;
- To prepare financial statements of the Company; and
- To document procedures made, relevant findings and conclusions made.

Office Clerk

Local Government Unit - Municipality of Julita

05/2017 - 05/2017

Julita, Leyte

Tasks

- To provide support or assistance to the employees in the Human Resource Municipal Office where I was assigned;
- To sort documents based on the instructions given (either alphabetically or in a timely manner);
- To encode documents; and
- To sent out documents to the other employees in other departments.
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Customer Help Desk - Intern PhilHealth LHIO - Tacloban

04/2017 - 04/2017

Tacloban, City

Tasks

- To know the need of the clients or customers before they went to the officers of the Company through asking them what services that they needed in the Company and gave them instructions of what they need to do.

EDUCATION

Bachelor of Science in Accounting Technology St. Paul School of Professional Studies

04/2018 - 05/2018

Palo, Leyte

Bachelor of Science in Accountancy St. Paul School of Professional Studies

06/2013 - 04/2018

Palo, Leyte

SKILLS

MS Excel, Word and PowerPoint

Financial Analysis

Detail oriented

Financial Accounting and Reporting

Oral and Written Communication

Interpersonal skills

Adaptability

Can work within the team

ACHIEVEMENTS

Cum Laude (05/2018)

For Bachelor of Science in Accounting Technology

Deans Lister

CERTIFICATES

Certified Public Accountant (CPA)
(12/2018 - Present)

Issued by Professional Regulation Commission

ORGANIZATIONS

Philippine Institute of Certified Public Accountant (PICPA) (12/2018 - Present)
Member

Junior Philippine Institute of Accounting Technicians (JIAT) (04/2018 - 05/2018)
Member

Senior Class Organization (SCO)
(06/2017 - 04/2018)
Member

Junior Philippine Institute of Accountants (JPIA) (06/2013 - 04/2018)
Member

LANGUAGES

Waray-Waray
Native or Bilingual Proficiency

Filipino/Tagalog
Full Professional Proficiency

English
Full Professional Proficiency