

Shara Lea E. Jumetilco
San Francisco Street, Barangay Central II
Palompon, Leyte
09567837112
sharajumetilco@gmail.com

August 18, 2023

To whom it may concern,

Greetings of peace!

This letter addresses my concern in applying for the position of Faculty (Part-time) at VSU Integrated High School. It came to my knowledge that you require an eligibility/rating/license for the said position. However, I do not have a license for professional teachers nor a career service eligibility yet as one of your preferred job requirement. Therefore, I humbly request for a chance to prove my capability in person and hope that I can convince you with my knowledge and skills that I have earned throughout my academic journey and my experience as a Science Teacher. On the other hand, I plan to take the exam for Licensed Professional Teacher next year, March 2024. Hence, I am looking forward for an interview in order to present my capabilities.

Thank you very much and God bless!

Respectfully,

SHARA LEA E. JUMETILCO