

MARY JOY ILAGAN

HIGHSCHOOL TEACHER

Dear Ma'am/ Sir,

Good day!

I am writing this letter to apply for the position of a Highschool teacher in your school. I am from Visayas State University with a degree in Bachelor of Secondary Education Major in Filipino and graduated Cum Laude. I've experienced practice teaching both in an online and face-to-face learning. I recently passed the Licensure Examination for Professional Teachers last March 2023 and I am planning to pursue my Master's Degree once I landed in a teaching Job. With my good communication skills, my flexibility to adapt in new environment and my willingness to learn, I would be able to do the task I am assigned to. I believe my experiences and education qualification would suffice for me to get the position and eventually prove that I am decent and hardworking teacher to your students and will be a good contributor to your school.

I am very interested with the position and in your school. I am looking forward for your positive response. For any other details please feel free to contact me through this number 09125448617 or at joyilagan143@gmail.com at your convenience.

Thank you for your time.

Sincerely,

Mary Toy Llagan