

January 24, 2025

DR. SANTIAGO T. PEÑA, JR.

Vice Pres for REI and Director, VICARP
Visayas State University

Dear **Dr. Peña**,

Good day Sir!

I am writing to express my keen interest to apply for the position of **Associate Professor 1** at the Office of the Vice President for Research, Extension, and Innovation (OVPREI), as advertised in the Visayas State University's website.

I finished my Master's in Management here at the Visayas State University, and PhD in Business Administration from the University of San Carlos (USC), Cebu City. For more than 20 years, I am working with ViCARP and has been actively involved in the coordination, monitoring, and evaluation of agricultural, aquatic, and natural resources research and development projects implemented by the member institutions of ViCARP. Moreover, I have gained valuable teaching experience in handling business management courses at the Department of Business and Management here in VSU.

My graduate degree, coupled with my relevant experiences, has provided me with a solid foundation in the field, ensuring my readiness to take on the responsibilities associated with this position.

I have attached my credentials for your review and consideration. Thank you for considering my application. I am looking forward to your positive response.

Sincerely,



PAULINE S. CAINTIC