

Behll Florence O. Sanaco

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December 21, 2023

TEOFANES A. PATINDOL

Department Head

Institute of Tropical Ecology & Envi. Mgmt.

Visayas State University

Visca, Baybay City, Leyte

Dear Dr. Patindol:

Greetings!

As an educator in the field of teaching, it is indeed valuable for my professional and personal development to advance my skills and method of instruction in an academe that values excellence, truth, relevance, and integrity. In line with this, it is my great honor and interest to apply as an Instructor (Part-Time) in your institution.

I achieved my Bachelor's Degree in Secondary Education Major in Science at Visayas State University – Visca, Baybay City, Leyte last August 2022 as Cum Laude. I also passed the Licensure Examination for Teachers (LET) Secondary Level last March 19, 2023, with a weighted average of 87.20%. I had also been a part-time instructor in the Department of Physics at Visayas State University (Main Campus) for Mid-year 2022-2023 and 1st semester A.Y. 2023-2024.

With this, I believe that I am ready to take on the responsibilities in my work as I have already equipped myself with skills and learning that I have gained through various experiences.

I am hoping that you will give me an opportunity to advance my knowledge, skills, and experience in your reputable institution.

Thank you for considering my application. I am looking forward to your positive response.

Sincerely,



Behll Florence O. Sanaco
Applicant