

August 8, 2023

P. Plagata Street Barangay 5 Pob.
Catubig Northern Samar

DANIEL LESLIE S. TAN

Vice President for Administration and Finance
Visayas State University
Baybay, City, Leyte

Dear **Dr. Tan**,

Greetings!

I, the undersigned, would like to apply for the position of Science Research Assistant in your institution.

I am Joy L. Sarmiento, a graduate of the degree of Bachelor of Science in Biology in the University of Eastern Philippines last 2002. And completed my Professional Teacher Certificate Programs (PTCP) in Northern Samar Colleges last October 2017 and luckily passed the Licensure Examination for Teacher last March 2018.

I worked as Part-Time Lecturer in University of Eastern Philippines-PRM Campus from August 2018 to May 2019 wherein I taught subjects in Earth Science and Physics in Senior High School, Natural Science and Science, Technology and Society (STS) for college students.

I am currently graduating student in Masters of Science in Horticulture minor Botany in Visayas State University this coming August 3, 2023 after I was granted as one of DOST-ASTHRDP graduate scholar last August 2019.

I am interested to be part of your research field and be able to share my capabilities in any service in your humble institution. Please find the attached curriculum vitae showing my education, experiences, certificates and background. Should you consider my application, please contact me in this number 09855652721 or email me at 19-1-02603@vsu.edu.ph

Thank you for your time and consideration. Sincerely,

JOY L. SARMIENTO
Instructor 1-Applicant