

# PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	GREGANA		
FIRST NAME	MICHAEL JHON	NAME EXTENSION (JR., SR)	N/A
MIDDLE NAME	PABE		
3. DATE OF BIRTH (mm/dd/yyyy)	OCTOBER 27, 1998	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BACOR CAVITE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A PUROK 3 House/Block/Lot No. Street N/A MASLUG Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	160 CM	ZIP CODE	6521
8. WEIGHT (kg)	77 KG		
9. BLOOD TYPE	AB	18. PERMANENT ADDRESS	N/A PUROK 3 House/Block/Lot No. Street N/A MASLUG Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
10. GSIS ID NO.	N/A	ZIP CODE	6521
11. PAG-IBIG ID NO.	121266852437		
12. PHILHEALTH NO.	12 - 025886317 - 3		
13. SSS NO.	352195442	19. TELEPHONE NO.	N/A
14. TIN NO.	763 - 934 - 608	20. MOBILE NO.	09949697804
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	michaeljhongregana@gmail.com / gregana.michaeljhon@gmail.com

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	RENANTE		N/A	N/A
FIRST NAME	GREGANA	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	TORCINO		N/A	N/A
25. MOTHER'S MAIDEN NAME			N/A	N/A
SURNAME	PABE		N/A	N/A
FIRST NAME	GERMA		N/A	N/A
MIDDLE NAME	COTACTE		(Continue on separate sheet if necessary)	

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	MASLUG ELEMENTARY SCHOOL	PRIMARY EDUCATION	2006	2011	GRADUATED	2011	WITH HONORS
SECONDARY	PLARIDEL NATIONAL HIGH SCHOOL	HIGH SCHOOL	2012	2015	GRADUATED	2015	WITH HONORS
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN AGRIBUSINESS	2016	2019	GRADUATED	2019	N/A
	FRANCISCAN COLLEGE OF THE IMMACULATE CONCEPTION	BACHELOR OF SECONDARY EDUCATION	2022	2023	27 UNITS	2022	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	August 11, 2025
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[illegible]

## V. WORK EXPERIENCE

[illegible]

SIGNATURE		DATE	August 11, 2025
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## VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	<b>NUTRITION MONTH: "FOOD AT NUTRITION SECURITY, MAGING PRIORITY" - MASLUG ELEMENTARY SCHOOL</b>	<b>07/30/2025</b>	<b>07/30/2025</b>	<b>5 HOURS</b>	<b>JUDGE</b>
	<b>PARISH PASTORAL COUNCIL FOR RESPONSIBLE VOTING (PPCRV)</b>	<b>05/09/2022</b>	<b>05/09/2022</b>	<b>24 HOURS</b>	<b>POLL WATCHERS</b>

*(Continue on separate sheet if necessary)*

**VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED**

[illegible]

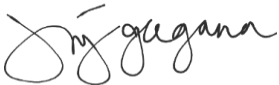
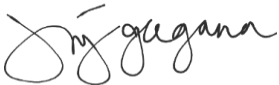
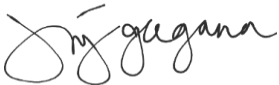

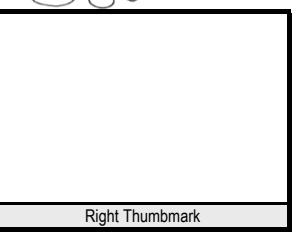

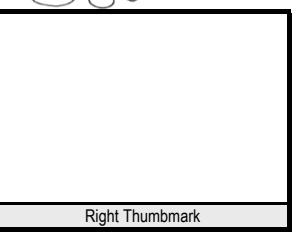

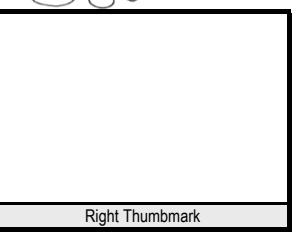
(Continue on separate sheet if necessary)

#### VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	VERBAL COMMUNICATION		CERTIFIED LINE TRAINOR		Philippine Association for Teachers and Educators (PAFTE)
	ACTIVE LISTENING				
	PROBLEM SOLVING				
	COMPUTER SKILLS				
	BAKING				
	VOLLEYBALL				
	SINGING				

*(Continue on separate sheet if necessary)*

<b>SIGNATURE</b>		<b>DATE</b>	<b>August 11, 2025</b>
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td><b>Terelyn Ilo Licardo</b></td> <td><b>Plaridel, Baybay City, Leyte</b></td> <td><b>9657020712</b></td> </tr> <tr> <td><b>Arlyn C. Tapado</b></td> <td><b>Plaridel, Baybay City, Leyte</b></td> <td><b>9357874082</b></td> </tr> <tr> <td><b>Joyce Anne Leizle Pañares</b></td> <td><b>Plaridel, Baybay City, Leyte</b></td> <td><b>9502255680</b></td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	<b>Terelyn Ilo Licardo</b>	<b>Plaridel, Baybay City, Leyte</b>	<b>9657020712</b>	<b>Arlyn C. Tapado</b>	<b>Plaridel, Baybay City, Leyte</b>	<b>9357874082</b>	<b>Joyce Anne Leizle Pañares</b>	<b>Plaridel, Baybay City, Leyte</b>	<b>9502255680</b>
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
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<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 300px; height: 60px; margin: 10px auto;"></div> <p style="text-align: center;">Person Administering Oath</p>													