

June 12, 2025

DR. PROSE IVY G. YEPES

President
Visayas State University
Baybay City, Leyte

Dear Dr. Yepes,

I am writing to express my interest in the position recently announced, which calls for a background in Agricultural Extension or a related field. I am confident that my qualifications and extensive experience make me a strong candidate for the role.

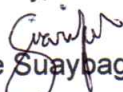
I hold a Bachelor's degree in Agricultural Extension and currently pursuing my Masters in Agricultural Extension (minor in Agronomy), which I believed is highly relevant to the job. I have been working as a Science Research Assistant at the Philippine Root Crop Research and Training Center for 10 years already. During this time, I have been actively involved in various extension projects relating to root crops, where I contributed to technology promotion, farmer training, field demonstrations, and community engagement activities.

Additionally, I have attended and completed relevant training and collective experiences in extension facilitation, food safety, publication writing, and patent drafting, which have further enhanced my competence and effectiveness in extension and research-related functions. While Civil Service Eligibility is not required, I understand its value and am open to pursuing it to further align with institutional expectations.

I am passionate about agricultural development and committed to contributing to the institution's extension and research initiatives. Enclosed are my PDS and other pertinent documents for your review.

Thank you for considering my application. I look forward to hearing from you.

Sincerely,


Marife Suaypaguio
Applicant