

VSU Visayas State University

Baybay City, Leyte

January 16, 2024

Good day Madam/Sir!

I am writing in regards to the driver position that you have open at university. I am excited to apply for this role as it seems like a perfect match for my skills and interests.

I have experience as a driver, and I am confident that I can do an excellent job in this role. I am a responsible and safe driver, and I have a clean driving record. I am also knowledgeable about different areas of the city, so I can easily navigate to different locations.

I am excited to work for this university as a driver because it is a reputable and well-known university. I am confident that I can contribute to the success of the field, and I am eager to learn new things and grow my skills.

Thank you for your consideration, and I look forward to hearing from you.

Sincerely,

Elmar V. Bulawan