

Aries Monciar Ramos Lador
Purok Caimito, Brgy. Asuncion
Maasin City Southern Leyte
+639954647309
ariesmonciarlador2020@gmail.com

April 17, 2023

Honey Sofia V. Colis
Director, HRMO
VSU, Baybay City, Leyte
Jobs.vsu.edu.ph

Dear Madame,

I would like to apply for the Administrative Officer I (ADOF1-31-2004) position. I am a detail-oriented professional looking for a permanent government job and I am willing to be a part of your office. I am confident that my skills and experiences could fill the requirements needed by your office.

I would appreciate an opportunity to discuss the job I am looking for with you further. I can be reached in confidence at the above mobile number or email address. I look forward to hearing from you.

Sincerely,


Aries Monciar Lador