

RICHARD THOMAS R. AGBISIT



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Baybay City, Leyte

EDUCATION

Bachelor of Science In Biology

Visayas State University

2022

High School

*Visayas State University-
Laboratory High School*

2009

SKILLS

- Analytical thinking
- Problem solving
- Attention to detail
- Data collection

CERTIFICATION

- PADI Open Water Diver

REFERENCES

References available upon request.

SUMMARY

A university graduate with a degree in Biology and a major in Marine Biology. PADI certified open water diver, eager to learn and can effectively communicate with other people. Experienced in customer service roles and administrative tasks, demonstrating strong communication and interpersonal skills.

WORK EXPERIENCE

Science Research Assistant

Visayas State University - Department of Arts, Languages, and Literature

July 2024-Present

- Collecting data, conducting interviews and encoding data.
- Process paperwork such as procurement of supplies, travel orders, reports and similar pertinent documents.

Territory Sales Specialist

EDL Animal Healthcare and Technical Services, Inc.

May 2023-May 2024

- Promote and sell products and to veterinary clinics and pet shops.
- Attend industry events to network and increase brand awareness.

Customer Service Representative

ePerformax Contact Centers & BPO

April - October 2024

- Answered constant flow of customer calls with minimal wait times.
- Resolved customer inquiries and complaints.