

JUDY CERVANTES YAPE

Brgy. Tabok Hindang, Leyte

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CAREER OBJECTIVE

Seeking for company where my experience can not only improve the status of the company but also automate the working process to the best possible one.

WORK EXPERIENCE

Messenger/Utility/Riso Operator

Rural Bank of Hindang (Leyte) Inc. (Head Office)

Hindang, Leyte

January 2016 - Present

Encoder/Messenger

ZIP Courier Services

Makati City

May 2012 -December 2014

EDUCATIONAL ATTAINMENT

Tertiary Education

School: Saint Michael College

Course: Basic Computer Programming

Address: Hindang, Leyte

School Year: 2005 - 2007

Vocational

School: Municipal Livelihood and Skills Training Center

Address: Noveleta Cavite

Year: August 15, 2004 - October 29, 2004 (120 hours)

Secondary Education

School: Saint Michael College

Address: Hindang, Leyte

School Year: 2000 - 2004

Primary Education

School: Hindang Central School

Address: Hindang, Leyte

School Year: 1997 - 2000

PERSONAL INFORMATION

Date of Birth: June 7, 1987

Place of Birth: Pasay City

Age: 36

Civil Status: Married

Wife: Jennepher Sevilla Yape

Religion: Born Again Christian

SKILLS

Can work under pressure.

Time management and work management.

Service oriented and service focused.

Strong decision maker.

Computer literate (MS Word, MS Excel and Power Point)

Knows to drive motorcycle with driver license on hand.

JUDY C. YAPE

Applicant