

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	VILLACURA		
FIRST NAME	CHRISTAL	NAME EXTENSION (JR., SR)	
MIDDLE NAME	ALCASODA		
3. DATE OF BIRTH (mm/dd/yyyy)	09/07/1992	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	TAGUM CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	NA SITIO LAPAWON House/Block/Lot No. Street NA SANTO ROSARIO Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.55	ZIP CODE	6521
8. WEIGHT (kg)	49.77kg	18. PERMANENT ADDRESS	NA SITIO LAPAWON House/Block/Lot No. Street NA SANTO ROSARIO Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
9. BLOOD TYPE	B+	ZIP CODE	6521
10. GSIS ID NO.	NA	19. TELEPHONE NO.	NA
11. PAG-IBIG ID NO.	NA	20. MOBILE NO.	0955-112-4661
12. PHILHEALTH NO.	13-201228124-6	21. E-MAIL ADDRESS (if any)	villacurachristal@gmail.com
13. SSS NO.	NA		
14. TIN NO.	481-039-014		
15. AGENCY EMPLOYEE NO.	01641		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	LIONG		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	LIONEL	NAME EXTENSION (JR., SR)	Charliel John V. Liong	April 5, 2012
MIDDLE NAME	HOYLA			
OCCUPATION	CLERK			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNEVERSTY			
BUSINESS ADDRESS	VISCA, BAYBAY CITY, LEYTE			
TELEPHONE NO.	(053) 565 0600			
24. FATHER'S SURNAME	VILLACURA			
FIRST NAME	DOMINADOR	NAME EXTENSION (JR., SR)		
MIDDLE NAME	APAO			
25. MOTHER'S MAIDEN NAME				
SURNAME	ALCASODA			
FIRST NAME	CASIMERA			
MIDDLE NAME	ROLUNA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CARLOS P. GARCIA ELEMENTARY SCHOO	Primary Education	06/01/2003	04/31/2005	NA	2006	NA
SECONDARY	FRANCISCAN COLLEGE OF THE IMMACULATE CONCEPTION	Secondary Education	06/01/2006	04/01/2010	NA	2010	NA
VOCATIONAL / TRADE COURSE	ACEDILLA TECHNOLOGICAL INSTITUTE	Vocational (Bartending NCII)	06/01/2010	04/04/2011	NA	2011	NA
COLLEGE	VISAYAS STATE UNEVERSTY	College	01/01/2017	09/30/2021	NA	2021	NA
GRADUATE STUDIES	NA	NA	NA	NA	NA	NA	NA

(Continue on separate sheet if necessary)

SIGNATURE		DATE	January 20, 2022
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[illegible]

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	Januaary 21, 2022
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29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	SINGLES FOR CHRIST (CFC)	06/01/2011	11/01/2011	NA	MEMBER
	ELECTION POLE VOLUNTEER (WATCHER)	05/13/2012	05/13/2012	8 HOURS	WATCHER
	CWTS	01/01/2017	01/01/2018	NA	MEMBER
	KAPISANAN NG MGA FILIPINO MAJORS - VSU	01/01/2017	09/30/2021	NA	MEMBER

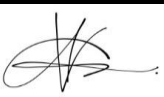
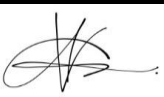
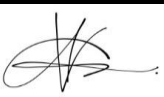
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

VIII. OTHER INFORMATION

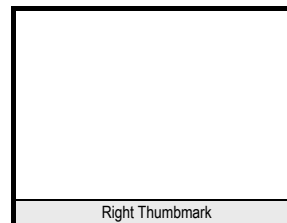
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	COMPUTER LITERACY		NA		PIXELMAX PRINTING & IMAGING SOLUTION
	GOOD IN COMMUNICATION SKILLS		NA		NA
	SINGING		1ST PLACE TAWAG NG TANGHALAN SA EDUKASYON 2018 NG VSU		KAPISANAN NG MG FILIPINO MAJORS
	ILLUSTRATING		NA		NA
	VIDEO AND MUSIC EDITING		NA		NA

SIGNATURE		DATE	<i>January 20, 2022</i>
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>													
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>													
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>													
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>													
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>													
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>													
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>													
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">NAME</th> <th style="width: 40%;">ADDRESS</th> <th style="width: 20%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>Mrs. Cindy Muñoz</td> <td>Brgy. Bitanahuan, Baybay City</td> <td></td> </tr> <tr> <td>Klenee Grace Acedilla</td> <td>42. A. Mabini Street, Baybay City</td> <td>9563593230</td> </tr> <tr> <td>Antonio Acedilla</td> <td>42. A. Mabini Street, Baybay City</td> <td>(0916) 382 4437</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	Mrs. Cindy Muñoz	Brgy. Bitanahuan, Baybay City		Klenee Grace Acedilla	42. A. Mabini Street, Baybay City	9563593230	Antonio Acedilla	42. A. Mabini Street, Baybay City	(0916) 382 4437	
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>														
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<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 300px; height: 60px; margin: 10px auto; text-align: center; line-height: 60px;"> Person Administering Oath </div>														



PHOTO



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