

January 6, 2025

**CHERELYN NESUS CANDAZA**

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To:

**HONEY SOFIA V. COLIS**

**Director, HRMO**

VSU, Baybay City, Leyte

Dear Madam,

Good day!

I am Cherelyn N. Candaza a college graduate, Cum Laude at Visayas State University-Main Campus with a degree in Agriculture. I just took the licensure examination for Agriculturist on November 2024 which I successfully passed and garnered a rating of 85.35%. I came to read a post regarding a vacant position on the Civil Service Commission Job Portal and I am here writing to express my interest to be employed as a Science Research Specialist I with the Item No. SRAS1-2-2013.

I am a woman who has the capacity to express my knowledge and skills in communication dotting my experienced in customer service, flexible, determined, driven and has the ability to work with my colleagues and willing to learn and be trained by my superiors and I carry a commitment to excellence and a passion to deliver results that can contribute to your good office.

As this details have showed, you may refer to the attached documents for additional details regarding my credentials. Should you have questions, please do not hesitate to contact me through the details I provided above. I am hoping to hear from you soon. Thank you!

Sincerely,



CHERELYN N. CANDAZA

Applicant