

February 11, 2023

EDGARDO E. TULIN

President Visayas State Univeristy
Baybay City, Leyte

Thru:

CHARIS L. RIVERA

Director, Institute of Human Kinetics
Baybay City, Leyte

Dear Ma'am

I am writing to express my desire to secure the part-time position of a Music, Arts, Physical Education and Health (MAPEH) Teacher in your institution. I heard your school is looking for best teachers in MAPEH to help mold your students into sports and other fields related to teaching MAPEH.

I am a graduate of the same school, Visayas State University, the school that molded me to become best in my field. It was never easy but my teachers did everything they could to transform their beloved students to become excellent, competitive, determined and equipped with the necessary knowledge that come with the position including organization and management of MAPEH Activities, coaching and officiating sports, and teaching music and dance. I was grateful to belong to such a family. Now, I have grown proud and thankful to them, and I will always remember with gratitude. This is the reason why I could make an excellent candidate for the position I am applying for.

In my experience during our internship, I learned and gain effective instructions, classroom management, methods and strategies, and well-constructed lesson plans, and also, have managed to deal with the differences of each students, took me into a gratifying challenge but it only made me even stiff and strong.

I passed the Licensure Examination for Teachers in September 2018 and started to find a teaching job near home. The success I have now will be nothing if it was not because of God's help.

It will be an honor for me to serve and share my talents, and make a positive contribution to your school and to the community where it belongs. I would be happy to welcome an interview and hope to receive your favorable response to this application.

Along herewith my intent letter is my Resume. Should you have questions, please contact me at your convenience. Thank you for your time and consideration. I look forward to hearing from you.

Sincerely,

Manuel Kenneth R. Borci Jr.

Applicant
09502811459