



## DIANNE M. DALIN-AS

Brgy. Kilim Baybay City, Leyte 6521 Philippines

Contact No. 09358591146

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### RESUME OBJECTIVE

A highly competitive management graduate seeking for a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

### PERSONAL INFORMATION

**Date of Birth:** August 17, 1991  
**Citizenship:** Filipino  
**Sex:** Female  
**Civil Status:** Single  
**Height:** 5'2  
**Weight:** 51 kls.  
**Religion:** Catholic

### EDUCATION

Master of Management Visayas State University  
2019-Present  
Bachelor of Science Visayas State University  
In Agribusiness 2014-2018

### SKILLS

- Oriented in Microsoft Office Application such as:
  - ✓ Microsoft Office Word
  - ✓ Microsoft Excel
  - ✓ Microsoft Powerpoint
- Basic Accounting
- Communication skills
- Decision making skills
- Time Management skill
- Leadership skill
- Interpersonal skills

### WORK EXPERIENCES

#### **Part-time Instructor**

College of Management and Economics  
Department of Business and Management  
Visayas State University  
Visca Baybay City, Leyte  
First Semester SY: 2021-2022

#### **Substitute Instructor**

College of Management and Economics  
Department of Business and Management  
Visayas State University  
Visca Baybay City, Leyte  
AY 2020-2021

#### **Part-time Instructor**

College of Management and Economics  
Department of Business and Management  
Visayas State University  
Visca Baybay City, Leyte  
Second Semester SY: 2018-2019  
First Semester SY: 2019-2020  
Second Semester SY: 2019-2020

### CHARACTER REFERENCES

- **Dr. Angel L. Paradero**  
Instructor III  
Department of Business and Management  
Visayas State University  
Visca Baybay, City Leyte
- **Julie Bee M. Aguinaldo**  
Instructor  
Department of Business and Management  
Visayas State University  
Visca Baybay, City Leyte
- **Edelyn A. Doño**  
Assistant Dean  
College of Accountancy  
Western Leyte College