

Name: **RAIZEL M. PIAMONTE**
Address: Brgy. Pangasugan, Baybay City, Leyte
Email Address: raizel.piamonte@vsu.edu.ph
Mobile No.: 0977 244 9986



Objective: To be a part of VSU and efficiently perform its mission and vision to acquire knowledge, build-up character and help guests/clients.

Qualifications: Good communication skills, Flexible, Hardworking, Computer Literate, Knows how to drive (motorcycle and four wheeled vehicles) and has basic skills in guest/customer service functions.

PERSONAL INFORMATION

Age: 34 years old
Date of Birth: March 5, 1988
Place of Birth: Naval, Biliran
Nationality: Filipino
Civil Status: Married
Religion: Roman Catholic
Permanent Address: Brgy. Pangasugan, Baybay Leyte
Height: 5' 4"
Weight: 79 kg
Languages/dialects spoken: English, Tagalog, Cebuano and Waray Dialect

EDUCATIONAL ATTAINMENT

2009-2013	Bachelor of Science in Hotel, Restaurant and
2005-2007	Tourism Management (BSHRTM) Graduate
	Visayas State University
	Visca Baybay City, Leyte
2000-2005	Secondary Education
	Plaridel National High School
	Plaridel, Baybay City, Leyte
1994-2000	Elementary Education
	Visca Foundation Elementary School
	Visca Baybay City, Leyte

ELIGIBILITY

- Career Service Sub-Professional Examination Passer
- VSU Clerical Examination Passer

EXPERIENCE

Office Clerk August 2021- Present	VSU, Supply and Property Management Office Visca Baybay City, Leyte
Front Desk/Clerk December 2017- Present	VSU Hostel Visca Baybay City, Leyte
Industry Practice May to October 2012 <i>Training Description:</i>	800 hours Department of Tourism - Camiguin Camiguin, Philippines <i>Positions designated were as tour guide and front desk officer</i>
Food Attendant Year 2011 <i>Training Description:</i>	15 hours ((Pre-practicum experience) APMC Catering Services Visca Baybay City, Leyte <i>Responsibilities include venue set-up for any type of event, food service, food control and venue restoration.</i>
Front Desk/Clerk Year 2011 <i>Training Description:</i>	20 hours (Pre-practicum experience) VSU Hostel Visca Baybay City, Leyte, Philippines <i>Responsibilities include assisting Front Office Clerk in guest reservations</i>
Room Attendant Year 2011 <i>Training Description:</i>	20 hours (Pre-practicum experience) VSU Apartelle Visca Baybay City, Leyte, Philippines <i>Responsibilities include cleaning guest rooms and bed making.</i>

SEMINARS AND WORKSHOPS ATTENDED

31 August 2022	ISO 9001:2015 Awareness/Re-awareness Visayas State University Visca Baybay City, Leyte
21-22 July 2022	Hands-only Cardiopulmonary Resuscitation Visayas State University Visca Baybay City, Leyte
13 September 2021	ISO 9001:2015 Awareness/Re-awareness Webinar Visayas State University Visca Baybay City, Leyte
26 March 2021	Reinforcing Competencies of Eastern Visayas Tourism Players Front Office Operations Under the New Normal Department of Tourism VSU Hostel Visayas State University Visca, Baybay City, Leyte

13 November 2020	Document Tracking System System Human Resource Information System Visayas State University Visca Baybay City, Leyte
26-28 August 2020	Reassessing Housekeeping Practices During Pandemics: An Approach to Protecting Tourism Stakeholders Department of Tourism Hostel Function Room Visayas State University Visca, Baybay City, Leyte
28-29 July 2020	Reinforcing Competencies of Eastern Visayas Tourism Players Department of Tourism Hostel Function Room Visayas State University Visca Baybay City, Leyte
8-9 July 2020	Infection Prevention and Control: Cleaning, Disinfection, and Hygiene in Tourism Hospitality Facilities Department of Tourism Hostel Function Room Visca, Baybay City, Leyte
16 November 2019	Seminar on Hospitality Industry Systems: Point-of-sales and Property Management System RDE HALL Visca, Baybay City, Leyte
6 October 2019	Housekeeping NCII Acedilla Technology Institute Baybay City, Leyte
10 October 2018	Re-Orientation on Front Office and Housekeeping Services Hostel Function Room Visca, Baybay City, Leyte
24 January 2018	Effective Customer Service Training Auditorium Hall, Legislative Building Baybay City, Leyte
3 August 2013	Video Production and Promotional Material Seminar VSU Convention Center Visca, Baybay City, Leyte
23 February 2013	Hospitality and Tourism Education: "An Opportunity for Advancement" Conference VSU Convention Center Visca, Baybay City, Leyte

REFERENCES

Alicia M. Flores

Head

Property Office
VSU, Visca, Baybay City, Leyte
+63 917 634 1430

Dr. Nancy Dumaguing

Former Manager

Department of Consumer and Hospitality Management
VSU, Visca, Baybay City, Leyte
+63 926 339 8529

Francisco G. Gabunada

Former Manager

VSU, Apartelle
VSU, Visca, Baybay City, Leyte
+63 917 532 2196