

Dear Sir/Ma'am;

Good Day!

I am writing this letter to show my great interest to apply as ADMINISTRATIVE AIDE 1 of The Visayas State University.

I am Mark Vincent G. Bonje, residing at Brgy. Marcos Baybay City Leyte. I graduated Bachelor of Science in Criminology at the University Of Cebu-main Campus. I am a Married Man with 3 children.

I may not have a high grades during my school days, but I know in myself with the determination and the dedication of mine to job can lead me to the highest possible outcome that I can get ,of course with the team and I am also willing to undergo any training that you can give to me if given the chance to be part of your team

Enclosed with this application letter is my resume for more information .I am very willing to have an interview anytime at your convenience.

Respectfully Yours,



MARK VINCENT G.BONJE

Applicant