

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) or use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	LABAY		
FIRST NAME	MYLENE	NAME EXTENSION (JR., SR)	
MIDDLE NAME	PAHAMOTANG		
3. DATE OF BIRTH (mm/dd/yyyy)	01/19/2000	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	ORMOC CITY, LEYTE	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Pls. indicate country:
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A
7. HEIGHT (m)	1.54 m	ZIP CODE	N/A
8. WEIGHT (kg)	85 kg		N/A
9. BLOOD TYPE	B POSITIVE		N/A
10. GSIS ID NO.	N/A		N/A
11. PAG-IBIG ID NO.	121302217067		N/A
12. PHILHEALTH NO.	132526145252	18. PERMANENT ADDRESS	N/A
13. SSS NO.	06-4426222-0	ZIP CODE	N/A
14. TIN NO.	610-983-709		N/A
15. AGENCY EMPLOYEE NO.	2316		N/A
19. TELEPHONE NO.	N/A		
20. MOBILE NO.	09561756800		
21. E-MAIL ADDRESS (if any)	myleneplabay19@gmail.com		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A	N/A		
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	LABAY			
FIRST NAME	ROMEO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	ARIBADO	N/A		
25. MOTHER'S MAIDEN NAME				
SURNAME	PAHAMOTANG			
FIRST NAME	CHARITA			
MIDDLE NAME	TORRE			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SILAD ELEMENTARY SCHOOL	GRADE 1 - GRADE 6	06/05/2006	03/29/2012	N/A	2012	VALEDICTORIAN
SECONDARY	HOLY CHILD HIGH SCHOOL	GRADE 7 - GRADE 12	06/13/2012	04/02/2018	N/A	2018	WITH HONORS
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	PALOMPON INSTITUTE OF TECHNOLOGY	BACHELOR OF SECONDARY EDUCATION MAJOR IN FILIPINO	08/13/2018	06/17/2022	N/A	2022	CUM LAUDE
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	MAY 16, 2024
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IV. CIVIL SERVICE ELIGIBILITY						
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	HONOR GRADUATE ELIGIBILITY	N/A	N/A	N/A	100108220398	06/17/2022
	BOARD LENSURE EXAMINATION FOR PROFESSIONAL TEACHERS	87.40%	09/24/23	TACLOBAN CITY	2175038	03/22/2024

#### V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE	<i>Jylophaboy.</i>	DATE	MAY 16, 2024
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[illegible]

**VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED**



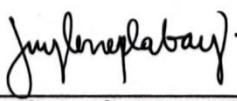
*(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)*

[illegible]

VIII. OTHER INFORMATION	
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31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
LEADERSHIP SKILLS	N/A	PHILIPPINE ASSOCIATION FOR TEACHERS AND EDUCATORS
STRONG VERBAL AND WRITTEN COMMUNICATION SKILLS		
INTERPERSONAL SKILLS		
ADAPTIBILITY		
ORGANIZATIONAL SKILLS		
ATTENTION TO DETAIL		
MICROSOFT OFFICE AND CANVA		

SIGNATURE	<i>Jim J. J. J. J.</i>	DATE	MAY 16, 2024
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<div>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: Date Filed: _____ Status of Case/s: _____</div></div></div>												
<div>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div>												
<div>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</div>		<div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div><div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details: _____</div></div></div>												
<div>39. Have you acquired the status of an immigrant or permanent resident of another country?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, give details (country): _____</div></div>												
<div>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?</div>		<div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify: _____</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No: _____</div><div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div><div>If YES, please specify ID No: _____</div></div>												
<div>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</div> <table><tr><td>NAME</td><td>ADDRESS</td><td>TEL. NO.</td></tr><tr><td>ROUSHIELL FRANCE LONDON</td><td>PALOMPON, LEYTE</td><td>9150043222</td></tr><tr><td>JESSALYN MARIE L. ENGLIS</td><td>SAN JUAN, PALOMPON, LEYTE</td><td>9380359231</td></tr><tr><td>MELUDIA R. RAMIREZ</td><td>POB. DEL NORTE, VILLABA, LEYTE</td><td>9995155277</td></tr></table>			NAME	ADDRESS	TEL. NO.	ROUSHIELL FRANCE LONDON	PALOMPON, LEYTE	9150043222	JESSALYN MARIE L. ENGLIS	SAN JUAN, PALOMPON, LEYTE	9380359231	MELUDIA R. RAMIREZ	POB. DEL NORTE, VILLABA, LEYTE	9995155277
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<div>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</div>		<div> MILNER P. LABA</div> <div> Right Thumbmark</div>												
<div>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: Professional Regulation Commission ID/License/Passport No.: 2175038 Date/Place of Issuance: 03/22/2024 - ORMOC CITY, LEYTE</div>	<div><div> Signature (Sign inside the box) MAY 16, 2024 Date Accomplished</div></div>													
<div>SUBSCRIBED AND SWORN to before me this 16 of May, 2024, affiant exhibiting his/her validly issued government ID as indicated above.</div> <div><div>Doc. No. 221 Page No. 44 Book No. XIV Series of 2024</div><div><div>ANTONIO T. MALLAMOR</div><div>Notary Public</div><div>Villaba, Leyte</div><div>Person Administering Oath</div></div></div>														