

RACHEL DAMALERIO SALIGO

Purok Central, Brgy. Libhu
Maasin City, Southern Leyte, 6600
Contact Number: +639508613181
Email Address: rachelsaligo18@gmail.com



CAREER OBJECTIVE

A highly organized and hardworking individual seeking a responsible position in a reputable and prestigious institution where I can gain practical experience, further develop my knowledge and skills, and build meaningful career opportunities.

PERSONAL INFORMATION

Date of Birth:	September 04, 2002
Place of Birth:	Norzagaray, Bulacan
Gender:	Female
Age:	22 yrs. old
Citizenship:	Filipino
Religion:	Roman Catholic
Civil Status:	Single
Weight:	48 kls.
Height:	6'1"

SKILLS & INTERESTS

Technical: Word, Excel, Powerpoint, and Canva

Language: English, Filipino and Cebuano

Interests: Writing, Reading

Soft Skills: Communication (verbal and written), Time management, Flexibility, Critical thinking

EDUCATION

VISAYAS STATE UNIVERSITY - Main Campus
Bachelor of Arts in English Language Studies

Baybay City, Leyte, July 2025
CUM LAUDE

LEADERSHIP AND ACTIVITIES

Libhu Youth Coordinating Council
Member/Volunteer
Libhu, Maasin City, Southern Leyte
2020-2025

Sangguniang Kabataan
Councilor
Libhu, Maasin City So. Leyte
2023-2025

SEMINARS AND TRAININGS ATTENDED

1st Mt. Pangasugan Writers Clinic
Baybay Writers Collective
May 24-31, 2023
Department of Liberal Arts and Behavioral Sciences

Sangguniang Kabataan Mandatory Training
November 10-13, 2023
Barangay Combado, Maasin City, Southern Leyte

Handbook on the Financial Transactions of the Sangguniang Kabataan
July 15-18, 2024
COA RO VIII, Palo, Leyte

CHARACTER REFERENCE

Jimel G. Garcia
City of the Mayor's Office
Maasin City, Southern Leyte
09123073180

Dr. Seregena Ruth L. Martinez
Professor
Visayas State University - Main Campus
Baybay City, Leyte
seregenaruth@gmail.com