

Madelyn B. Enad
Upper Proper Brgy. Cabaliwan,
Merida Leyte
09467113476
dynnenad22@gmail.com

13 February 2023

HR Manager
Visayas State University
Brgy. Pangasugan, Baybay City
Leyte 6521
Ormoc City

Dear Sir/Ma'am:

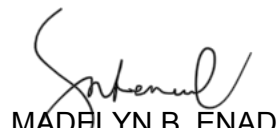
With a passion to share my knowledge and experiences, I want to apply for a teaching job position in your institution. Given my related experiences and ample capabilities, I would appreciate your consideration for this job.

I have achieved my Bachelor's degree in Secondary Education major in Music, Arts, Physical Education and Health in July 2021 and passed the October 2022 Licensure Examination for Teachers with the rating of 88.

Given my extensive college training and experiences on the previous jobs which are dealing with diverse people, I am confident that I am prepared to work as a teacher and handle the responsibilities that come with the position. I also know that your reputable institution can provide me with the opportunity to further my professional development. I am willing to undergo series of workshops and lectures if you ask me to do so when you hire me.

I have my Personal Data Sheet and attached. I look forward to discuss with you in an interview how my skills and strengths can best serve your institution. Thank you very much.

Sincerely,



MADELYN B. ENAD
Applicant