

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

PERSONAL INFORMATION			
2. SURNAME	Dautil		
FIRST NAME	Jane	NAME EXTENSION (JR., SR.) N/A	
MIDDLE NAME	Pagalan		
3. DATE OF BIRTH (mm/dd/yyyy)	05/29/1992	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Brgy. Conalum, Inopacan, Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	☐ Male ☒ Female	Philippines	
6. CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	29 Purok 1A House/Block/Lot No. Street Subdivision/Village Conalum INOPACAN BARANGAY City/Municipality LEYTE Province
7. HEIGHT (m)	1.52	ZIP CODE	6522
8. WEIGHT (kg)	60.00	18. PERMANENT ADDRESS	29 Purok 1A House/Block/Lot No. Street Subdivision/Village Conalum INOPACAN BARANGAY City/Municipality LEYTE Province
9. BLOOD TYPE	A+	ZIP CODE	6522
10. GSIS ID NO.	2005283396	19. TELEPHONE NO.	N/A
11. PAG-IBIG ID NO.	121225170686	20. MOBILE NO.	960-664-9496
12. PHILHEALTH NO.	132020543640	21. E-MAIL ADDRESS (if any)	jane.dautil@vsu.edu.ph
13. SSS NO.	N/A		
14. TIN NO.	499526066		
15. AGENCY EMPLOYEE NO.	V01030		

II. FAMILY BACKGROUND			
22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)
FIRST NAME	N/A	NAME EXTENSION (JR., SR.) N/A	N/A
MIDDLE NAME	N/A		DATE OF BIRTH (mm/dd/yyyy)
OCCUPATION	N/A		
EMPLOYER/BUSINESS NAME	N/A		
BUSINESS ADDRESS	N/A		
TELEPHONE NO.	N/A		
24. FATHER'S SURNAME	DAUTIL		
FIRST NAME	JUSTINIANO	NAME EXTENSION (JR., SR.) N/A	
MIDDLE NAME	MOSQUITO		
25. MOTHER'S MAIDEN NAME	VICTORIA VALENZONA PAGALAN		
SURNAME	DAUTIL		
FIRST NAME	VICTORIA		
MIDDLE NAME	PAGALAN		

III. EDUCATIONAL BACKGROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Conalum Elementary School	Elementary	1999	2005		2005	N/A
SECONDARY	Conalum National High School	High School	2005	2009		2009	N/A
VOCATIONAL/TRADE COURSE	N/A						
COLLEGE	Visayas State University	Doctor of Veterinary Medicine	2009	2016		2016	N/A
GRADUATE STUDIES	Institute of Tropical Medicine, Antwerp, Belgium	Master of Science in Tropical Animal Health	2020	2022		2022	N/A

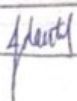
SIGNATURE		DATE	01/15/2025
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IV. CIVIL SERVICE ELIGIBILITY					
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (If applicable)	
				NUMBER	Date of Validity
Veterinary Medicine Licensure Exam	76.00	08/23/2016	Manila	0009109	06/29/2025

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE							
28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY JOB PAY GRADE (if applicable) & STEP (Format 00-07) INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
From	To						
04/22/2024	PRESENT	Instructor III	Visayas State University	35,434.00	14-1	Permanent	Y
01/01/2024	04/21/2024	Instructor I	Visayas State University	30,988.00	12-2	Permanent	Y
06/05/2023		Instructor I	Visayas State University	29,449.00	12-2	Permanent	Y
01/01/2023		Instructor I	Visayas State University	29,449.00	12-2	Temporary	Y
08/01/2022	07/31/2023	Instructor I	Visayas State University	27,892.00	12-2	Temporary	Y
01/01/2022		Instructor I	Visayas State University	27,892.00	12-2	Temporary	Y
01/01/2022		Instructor I	Visayas State University	27,892.00	12-2	Temporary	Y
08/01/2021	07/31/2022	Instructor I	Visayas State University	26,336.00	12-2	Temporary	Y
01/01/2021		Instructor I	Visayas State University	26,336.00	12-2	Temporary	Y
08/04/2020		Instructor I	Visayas State University	24,779.00	12-2	Temporary	Y
07/30/2020	08/03/2020	Instructor I	Visayas State University	24,495.00	12-1	Temporary	Y
01/01/2020	07/29/2020	Instructor I	Visayas State University	24,495.00	12-1	Temporary	Y
08/01/2019	12/31/2019	Instructor I	Visayas State University	22,938.00	12-1	Temporary	Y
01/01/2019		Instructor I	Visayas State University	22,938.00	12-1	Temporary	Y
08/01/2018	07/31/2019	Instructor I	Visayas State University	22,149.00	12-1	Temporary	Y
01/01/2018		Instructor I	Visayas State University	22,149.00	12-1	Temporary	Y
08/04/2017	12/31/2017	Instructor I	Visayas State University	21,387.00	12-1	Temporary	Y
05/01/2017	07/31/2017	Veterinarian	Vet Spot Animal Clinic	20,000.00	-	Temporary	N

(Continue on separate sheet if necessary)

SIGNATURE		DATE	01/15/2025
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed? a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	☐ YES ☒ NO ☐ YES ☒ NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	☐ YES ☒ NO If YES, give details: _____ ☐ YES ☒ NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	☐ YES ☒ NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	☐ YES ☒ NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	☐ YES ☒ NO If YES, give details: _____ ☐ YES ☒ NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	☐ YES ☒ NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	☐ YES ☒ NO If YES, please specify: _____ ☐ YES ☒ NO If YES, please specify ID No _____ ☐ YES ☒ NO If YES, please specify ID No _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>Lotis M. Balala</td> <td>Visca, Baybay City, Leyte</td> <td>09359680818</td> </tr> <tr> <td>Eugene B. Lañada</td> <td>Guadalupe, Baybay City, Leyte</td> <td>09176341472</td> </tr> <tr> <td>Santiago T. Peña</td> <td>Visca, Baybay City, Leyte</td> <td>09210601535</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	Lotis M. Balala	Visca, Baybay City, Leyte	09359680818	Eugene B. Lañada	Guadalupe, Baybay City, Leyte	09176341472	Santiago T. Peña	Visca, Baybay City, Leyte	09210601535
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
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SUBSCRIBED AND SWORN to before me this <u>20 JAN 2025</u>, affiant exhibiting his/her validly issued government ID as indicated above.  JANE P. DAUTIL <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">  ATTY. KAREN REGAL S. MONTERON VSU Director, Legal Affairs and Services Person Administering Oath </td> </tr> </table>  Right Thumbmark		 ATTY. KAREN REGAL S. MONTERON VSU Director, Legal Affairs and Services Person Administering Oath											
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