

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: July 2022 – August 2022
- Position: Intern
- Name of Office/Unit: Hitachi Laboratory
- Immediate Supervisor: Engr. Roneil F. Young
- Name of Agency/Organization and Location: Eastern Visayas State University Tacloban City
- List of Accomplishments and Contributions (if any)
 - Maintenance of computers resulting in a decrease of technical issues during laboratory sessions.
 - Maintained detailed records of repairs, replacements, and system improvements.
 - Provided technical support for laboratory equipment, ensuring smooth operation during student experiments and research activities.
 - Collaborated with faculty and students to implement improvements in system efficiency and hardware performance.
 - Assisted in assembling and testing electronic components used in automation and control systems.
- Summary of Actual Duties
 - Responsible for the maintenance of the equipment in the laboratory.

SOFIA T. TAGOCTOC

(Signature over Printed Name
of Employee/Applicant)

Date: AUGUST 4, 2025