

# VANESSA V. CERNA

Brgy. Patag, Baybay City, Leyte  
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## **Career Objective**

Seeking for a job that will utilize my fullest potential, that will give opportunities to enhance my personality and career growth and will give benefits and salaries that will commensurate with my abilities and qualifications.

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## **Personal Information**

<b>Date of Birth</b>	:	November 16, 1993
<b>Gender</b>	:	Female
<b>Age</b>	:	27 years old
<b>Marital Status</b>	:	Single
<b>Nationality</b>	:	Filipino
<b>Religion</b>	:	Protestant
<b>Language Known:</b>	:	English, Tagalog, Cebuano, Waray-Waray

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## **Educational Background**

<b>Graduate Studies</b>	:	Masters of Management Major in Agribusiness Management	2017-2020
<b>Tertiary Education</b>	:	Bachelor of Science in Agribusiness Visayas State University Visca, Baybay City, Leyte	2011-2015
<b>Secondary Education:</b>	:	Visayas State University Laboratory High School VSU, Visca, Baybay City, Leyte	2007-2011
<b>Elementary Education:</b>	:	Visca Foundation Elementary School Visca Baybay City, Leyte <i>With Honor</i>	2001-2007

### **Work Experience**

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- Service Crew and Seller  
SABS Grills and Kitchenette  
August 2011, August 2013
- Summer Class Practicum  
Animal Science Livestock Production  
April-May 2014
- OJT (Herbanext Inc. Bago City, Negros Occidental)  
300 hours
- Planning Officer Assistant (Clerk works)  
Community Environment and Natural Resources Office (CENRO) Albura  
June 2016-Dec 2016  
Consolidated the monthly accomplishments.  
Assists in the making the annual accomplishment report book.
- GIS Operator and Planning Officer Assistant  
Community Environment and Natural Resources Office (CENRO) Ormoc  
Jan 2017- July 2017  
Creates/makes map for all the surveyed and working projects.  
Consolidated office's monthly accomplishments

### **Achievements/Awards/Recognition**

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1. Honor student (not consistent), S.Y 2007-2011
2. College Honor (1<sup>ST</sup> semester), S.Y. 2011-2012
3. College Honor (2<sup>nd</sup> semester), S.Y. 2011-2012
4. College Honor (2<sup>nd</sup> semester), S.Y. 2012-2013
5. College Honor (1<sup>st</sup> semester), S.Y. 2014-2015

### **Skills**

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- Good public relation and Human Relation
- Good in communication skills
- Ability to lead and others
- Proficiency in Microsoft applications

### **Personal Strengths**

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Willing to learn and improve skills, able to take on responsibility, flexible and adaptable, creative, self-motivated, strong work ethic and people oriented.

### ***Seminars and Trainings***

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1. Leadership Enhancement Seminar  
CCE Building, Visayas State University, Visca Baybay City, Leyte  
June 25, 2013
2. Personality Development and Business Ethics Seminar  
VSU Convention Center, Visayas State University, Visca Baybay City, Leyte  
October 14, 2013
3. Strategy and Innovation for Entrepreneurs Seminar  
CCE Building, Visayas State University, Visca Baybay City, Leyte  
March 4, 2014
4. Pre-employment Seminar and Labor Education  
VSU Gymnatorium, Visayas State University, Visca Baybay City, Leyte  
April 17, 201

### ***References:***

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**Josiefer Mendoza Jesusco**

CENRO Ormoc Planning Officer  
561-8074

**Nilda Peteros**

CENRO Ormoc NGP Coordinator  
561-8074

**Nilda T. Amestoso**

Adviser  
VSU, Department of Management and Economics

**I hereby declare that the above given information are true and correct to the best of my knowledge.**

**VANESSA CERNA**

**MASTERS OF MANAGEMENT**

**MAJOR IN AGRIBUSINESS MANAGEMENT**