

January 3, 2023

DR. DANIEL LESLIE S. TAN

Chairman, Non-Academic Personnel Board and
Vice President for Administration and Finance
Visayas State University

Dear Dr. Tan

Greetings!

It has been twelve (12) years already I rendered services as Laborer, Gas Tender and Utility Messenger at the Supply Property Management Office (SPMO). With this, it is my strong desire to apply and avail any vacant position related to my qualification.

If there is possible ranking of applicant in the near future, please consider me as applicant. I am willing to be interviewed any time. You may reach through this contact cell phone number 09319285318 or 09639110187

Thank you and I am looking forward to a favourable response to this request.

Very respectfully yours,



Eduardo R. Abanera
Applicant