



# ELTECH LEARNING HUB

UPLAND, POBLACION, DANAOCITY, CEBU 6004

EMAIL ADD: eltechlearninghub.edu@gmail.com,

## Certificate of Training

is given to

**RESYL BEI S. MORALES**

*For successfully completed the 10-DAYS training / seminar for*

## **BASIC COMPUTER LITERACY** (80-HOURS)

November 14, 2024 to November 25, 2024

### COMPETENCY ACQUIRED:

OPERATE A PERSONAL COMPUTER

USE E-MAIL AND SEARCH THE WEB USING BROWSER

OPERATE A WORD PROCESSING APPLICATION

CERTIFICATE NO. : 1124-ICT-6004-BCL- 1367-0216026143

OPERATE A SPREADSHEET APPLICATION

OPERATE A PRESENTATION PACKAGE

DEVELOP AND CREATE INSTITUTIONAL ASSESSMENT TOOLS

Issued this November 26, 2024

At Upland, Poblacion, Danao City, Cebu 6004



CLN: 216026143

Signature

**MARIAN P.T. CALVO**  
FACILITATOR

**MARK CLYNE C. AGAWIN**  
DIRECTOR