

January 29, 2023

Visayas State University
Visca, Baybay City, Leyte

Dear Sir/Madam:

Greetings!

I am writing to you to express my interest in serving as an instructor at your school, VSU. I was an English teacher at a language school in Cebu, where I had almost four years of experience teaching English through online and face-to-face settings.

I passed the Licensure Examination for Teachers (LET) in 2018. My teaching career taught me many lessons in giving instruction, managing the classroom, dealing with parents, and working on school activities. As I was exposed to research and case studies regarding students' nature, I encountered different students from different cultures, which taught me various lessons. If given a chance to teach in your school, I assure you that I can do the work because I am passionate and I have adequate experience in teaching during my employment at QQ English. Other than teaching the English language, I am also into Literature. I am fond of reading and collecting literary pieces. The school I worked at helped me develop my communication, organization, and leadership skills, which prepared me to fervently embrace the job and the responsibilities of being a teacher.

Attached to this letter are my resume and other pertinent documents, which you can use for reference.

I am hoping that you will give me a chance to teach at your institution. Thank you for considering my application.

Kind regards,

Rey Mariz T. Roxas